

**MONROE TOWNSHIP FIRE DISTRICT NO. 3
BOARD OF FIRE COMMISSIONERS
MINUTES OF REGULAR MEETING
JULY 9, 2019**

1. CALL TO ORDER

Meeting called to order at 7:05PM

2. SALUTE TO THE FLAG

Performed.

3. MOMENT OF SILENCE

Observed.

4. ANNOUNCEMENT

The meeting is being held in accordance with the Open Public Meetings Act having been published in the newspaper, posted on the bulletin board in the Office of the Township Clerk and notices sent to those requesting such.

5. ROLL CALL (X = Present)

Commissioner Leslie Barta
 Commissioner Joseph O. Haff
 Commissioner Gerald Kaplan (absent)
 Commissioner Joel Kaplan
 Commissioner Jim Fisher

ALSO PRESENT:

Chief Gasirowski
 Board Attorney Robert Schwartz
 Board Accountant Joe Massoni (15min late)
 Kris Bachman Jr.

6. MOTION TO APPROVE THE REGULAR MINUTES OF JUNE 11, 2019

Motion: Les Barta
Second: Joe Haff
All In Favor **Abstain**

7. REPORT FROM THE BOARD ACCOUNTANT

All accounts are reconciled. All accounts below or at expectation. All fees and bills paid. See provided monthly financial report. Surplus YTD.

-2018 Audit in process. Update: Draft should be completed by end of July 2019.

-New Ford F350 purchased. (previously approved by voters)

-Firefighters contracts expire in December 2019. New committee needs to be formed to handle negotiations this fall.

MOTION TO APPROVE FINANCIAL REPORT FROM AUDITOR AND APPROVAL OF EXPENDITURES:

MOTION: Les Barta
SECOND: Joel Kaplan
ALL APPROVE: X **ABSTAIN:** 0

8. FINANCIAL REPORT FROM THE BOARD TREASURER

Commissioner Joel Kaplan reported a total balance of \$6,797,070.51 in Provident Bank and BCB Bank. \$4,508,529.98 is in account for new building at 23A.

MOTION: Les Barta
SECOND: Jim Fisher
ALL IN FAVOR: X **ABSTAIN:** 0

9. OPERATIONS REPORT

(See Attached) Monthly Activity Report and Incident Run Log.

Highlights of Operations Report:

-Station 23B-phones down for a couple of hours. Chief contacted original company and they sent a tech to fix. They advised that they no longer have replacement parts for the current system. They provided a quote for a new system. Chief got 2 other quotes as well. Further research is required. TBD

-Again, PO Request 2019-10 Train the Trainer for new bailout system was amended from \$3,500 to \$1,250 b/c Rock-N-Rescue could not supply the training. New company, Safety and Survival company replaced them. Training has been completed for the train the trainer operations.

-MTFD3 received a \$350 donation from Fairways @ Forsgate for letting them use the meeting room at Station 23B.

-MTFD3 received the 7th installment for \$500 from Meadowview Care center for previous fire code violations.

-Layer 7 quote for computer consulting costs and hardware breakdown, still reviewing.

-Written tests and physicals for new firemen will take place in October 2019. Hiring will take place in January 2020.

10. PURCHASE AND SERVICE REQUESTS

Purchase Order Requests for new apparatus:

2019-16 Stokes Basket	\$750.00
2019-17 Hydrant Adapters (3)	\$551.00
2019-18 Pike poles/various styles	\$1075.00
2019-19 Industrial saw & blades	\$1769.00

2019-20 Intake valves	\$3600.00
2019-21 Water Extinguisher	\$115.00
2019-22 Pick Head Axe (2)	\$110.00
2019-23 Flat Head Axe (2)	\$100.00
2019-24 Thermal Imaging Chargers	\$1205.00
Total:	\$9,275.00

11. CORRESPONDENCE

None to report tonight

12. GENERAL BUSINESS

-Architect Mike Testa present to discuss changes to the plans for the new station at 23A. He reached out to Apex and Pal Pro Construction to discuss their respective bids but they did not return his call. He presented ideas and different materials to bring down the cost of the new building since all the bids were too high. He presented different materials for the outside of the building and suggested changing the roof from metal to asphalt. He will provide a new rendering to the BOFC asap. The BOFC and Mr. Testa agreed to have a new bid opening on 8/28/2019. Contractors must submit their bids on the form provided by Mr. Testa or they can be disqualified.

-Middlesex County is already in the works to perform construction to improve the intersection of Schoolhouse and Buckelew Roads, which will include new curbing. This will save MTFD3 from having to pay for this work itself.

-Les Barta and Joe Haff met with Jason Martin of District #2 firehouse to discuss their feelings of moving fire elections to November, which the state favors. The DCA was not clear if this would be possible b/c it would require lining up election districts and wards with fire districts and wards which would be a difficult task. Further discussions and research are required.

13. CHAIRMAN TO OPEN THE MEETING TO THE PUBLIC

No public present

14. MOTION TO MOVE TO EXECUTIVE SESSION

No session tonight

MOTION:
 SECOND:
 ALL IN FAVOR _____ ABSTAIN: _____

15. MOTION TO END EXECUTIVE SESSION AND RECONVENE REGULAR PORTION OF MEETING

MOTION:
 SECOND:
 ALL IN FAVOR _____ ABSTAIN _____

16. MOTION TO ADJOURN REGULAR MEETING AT 8:28pm

MOTION: Les Barta
 SECOND: Joe Haff
 ALL IN FAVOR X ABSTAIN 0

The next scheduled Regular Meeting of the Monroe Township Fire District No. 3 Board of Fire Commissions will take place on **Tuesday, August 13, 2019 at 7:00 PM** in the Firehouse located at 16 Centre Drive, Monroe Township, NJ 08831.

Approved agendas, minutes and notices will be posted to the Monroe Township Fire District No. 3 Board of Fire Commissioners' website is www.mtfd3.com.

Respectfully submitted, _____
Board Secretary