

**MONROE TOWNSHIP FIRE DISTRICT NO. 3
BOARD OF FIRE COMMISSIONERS
MINUTES OF REGULAR MEETING
APRIL 9, 2019
16 CENTRE DRIVE**

1. CALL TO ORDER

Meeting called to order at 7:15pm

2. SALUTE TO THE FLAG

Performed.

3. MOMENT OF SILENCE

Observed.

4. ANNOUNCEMENT

The meeting is being held in accordance with the Open Public Meetings Act having been published in the newspaper, posted on the bulletin board in the Office of the Township Clerk and notices sent to those requesting such.

5. ROLL CALL (X = Present)

Commissioner Leslie Barta
 Commissioner Joseph O. Haff
 Commissioner Gerald Kaplan
 Commissioner Joel Kaplan
 Commissioner Jim Fisher

ALSO PRESENT:

Chief Gasiorowski
 Board Attorney Robert Schwartz
 Board Accountant Joe Massoni
 Kris Bachman Jr.

-Cary Spiegel from Spiegel Consultants LLC

6. MOTION TO APPROVE THE REGULAR MINUTES OF MARCH 5, 2019

Motion: Les Barta
Second: Joel Kaplan
All In Favor **Abstain**

6.a MOTION TO APPROVE THE REORGANIZATION MINUTES OF MARCH 5, 2019.

Motion: Les Barta
Second: Gerald Kaplan
All In Favor **Abstain**

7. REPORT FROM THE BOARD ACCOUNTANT

All accounts are reconciled. All accounts below or at expectation. All fees and bills paid. See provided monthly financial report.

MOTION TO APPROVE FINANCIAL REPORT FROM AUDITOR AND APPROVAL OF EXPENDITURES:

MOTION: Joe Haff
SECOND: Gerald Kaplan
ALL APPROVE: X **ABSTAIN:** 0

8. FINANCIAL REPORT FROM THE BOARD TREASURER

Commissioner Joel Kaplan reported a total balance of \$6,567,284.12

MOTION: Les Barta
SECOND: Joe Haff
ALL IN FAVOR: X **ABSTAIN:** 0

9. OPERATIONS REPORT

(See Attached) Monthly Activity Report and Incident Run Log.

- The Chief and Commissioners feel that the mutual aid status still need to improve for the well being of the communities.
- The following towns are currently working with Monroe as mutual aid...Englishtown, Cranbury, Plainsboro.

10. PURCHASE AND SERVICE REQUESTS

-Chief had an IT company come and review the current computer systems at 23B. He did not like the proposal so will continue to search for a better company to provide IT support.

11. CORRESPONDENCE

-Commissioner Haff will follow up on the bill received from the Middlesex County Dept of Finance and Treasurer regarding the tabulation of votes for the February 2019 elections. He feels MTFD3 was overcharged for services.

Motion: Les Barta
Second: Joel Kaplan
All In Favor: X **Abstain:** 0

12. GENERAL BUSINESS

-Cary Spiegel presented his qualifications to be the Construction Manager/Consultant for the new firehouse project as well as the process of the construction. He recommends pre-construction meetings as well as follow up meetings during construction.

RESOLUTION 2019-04-01 BY THE BOARD OF FIRE COMMISSIONERS OF MONROE FIRE DISTRICT #3 TO APPOINT CARY SPIEGEL OF SPIEGEL CONSULTANTS AS THE CONSTRUCTION MANAGER FOR THE CONSTRUCTION OF THE NEW FIREHOUSE ON SCHOOLHOUSE RD.

MOTION:	Les Barta	Yes
SECOND:	Gerald Kaplan	Yes
	Joe Haff:	Yes
	Joel Kaplan	Yes
	Jim Fisher	absent

No Nays, Motion carries

RESOLUTION 2019-04-02 BY THE BOARD OF FIRE COMMISSIONERS OF MONROE FIRE DISTRICT #3 TO PUBLISH NOTICE TO BIDDERS AND TO ESTABLISH A DATE FOR THE BID OPENING FOR THE CONSTRUCTION OF THE NEW FIRE HOUSE ON SCHOOLHOUSE ROAD.

MOTION:	Les Barta	Yes
SECOND:	Joel Kaplan	Yes
	Gerald Kaplan	Yes
	Joe Haff	Yes
	Jim Fisher	absent

No Nays, Motion carries

Important Dates:

4/24/2019- Publication of Bid

5/20/2019- Bid Opening

6/11/2019- Awarding of Bid at BOFC3 monthly meeting

13. CHAIRMAN TO OPEN THE MEETING TO THE PUBLIC

No public present.

14. MOTION TO MOVE TO EXECUTIVE SESSION

No Session Tonight

MOTION:
SECOND:
ALL IN FAVOR _____ ABSTAIN: _____

15. MOTION TO RECONVENE REGULAR PORTION OF MEETING

MOTION:
SECOND:
ALL IN FAVOR _____ ABSTAIN _____

16. MOTION TO ADJOURN REGULAR MEETING AT 8:28pm

MOTION: Les Barta

SECOND: Joe Haff

ALL IN FAVOR X ABSTAIN 0

The next scheduled Regular Meeting of the Monroe Township Fire District No. 3 Board of Fire Commissions will take place on **Tuesday, May 14, 2019 at 7:00 PM** in the Firehouse located at 16 Centre Drive, Monroe Township, NJ 08831.

Approved agendas, minutes and notices will be posted to the Monroe Township Fire District No. 3 Board of Fire Commissioners' website is www.mtfd3.com.

Respectfully submitted, _____
Board Secretary