

**MONROE TOWNSHIP FIRE DISTRICT NO. 3
BOARD OF FIRE COMMISSIONERS
MINUTES OF REGULAR MEETING
OCTOBER 9, 2018
16 CENTRE DRIVE**

1. CALL TO ORDER

Meeting called to order at 7:08pm

2. SALUTE TO THE FLAG

Performed.

3. MOMENT OF SILENCE

Observed.

4. ANNOUNCEMENT

The meeting is being held in accordance with the Open Public Meetings Act having been published in the newspaper, posted on the bulletin board in the Office of the Township Clerk and notices sent to those requesting such.

5. ROLL CALL

Commissioner Leslie Barta
 Commissioner Joseph O. Haff
 Commissioner Gerald Kaplan
 Commissioner Joel Kaplan
 Commissioner Jim Fisher

ALSO PRESENT:

Chief Gasirowski
 Board Attorney Robert Schwartz
 Board Accountant Joe Massoni
 Kris Bachman Jr.

6. MOTION TO APPROVE THE REGULAR MINUTES OF SEPTEMBER 11, 2018

Motion: Les Barta
Second: Jim Fisher
All In Favor Abstain

7. REPORT FROM THE BOARD ACCOUNTANT

All accounts are reconciled. All accounts below or at expectation. All fees and bills paid. See provided monthly financial report. Mr. Massoni reports that we are headed for a surplus in 2018 which will offset the 2019 budget.

-Joel Kaplan discussed finding a CD account that will provide a higher interest rate on reserved money. BCB Bank has presented a higher interest rate on a money market account. Board discusses moving some funds to this money market account as well as opening the mandatory checking account there as well.

MOTION TO APPROVE BCB BANK AS A DEPOSITORY BANK FOR THE BOARD OF FIRE COMMISSIONERS AT MTFD3.

MOTION: Les Barta

SECOND: Jim Fisher

Member Roll Call:

Gerald Kaplan	Yes
Les Barta	Yes
Joel Kaplan	Yes
Jim Fisher	Yes
Joe Haff	Yes

-No NAYs, motion carries

MOTION TO APPROVE THE TRANSFER OF MONIES FROM PROVIDENT BANK TO BCB BANK: (present request is to transfer \$1,000,000 to money market account and \$1,000 to checking account)

MOTION: Les Barta

SECOND: Jim Fisher

Member Roll Call:

Gerald Kaplan	Yes
Les Barta	Yes
Joel Kaplan	Yes
Jim Fisher	Yes
Joe Haff	Yes

-No NAYs, motion carries

MOTION TO APPROVE FINANCIAL REPORT FROM AUDITOR AND APPROVAL OF EXPENDITURES:

MOTION: Les Barta

SECOND: Gerald Kaplan

ALL APPROVE: X **ABSTAIN:** 0

MOTION TO APPROVE PAYMENT FOR RECURRING BILLS:

MOTION: Les Barta

SECOND: Gerald Kaplan

Gerald Kaplan	Yes
Jim Fisher	Yes
Joe Haff	Yes
Les Barta	Yes
Joel Kaplan	Yes

-No NAYS, Motion carries

8. FINANCIAL REPORT FROM THE BOARD TREASURER

Commissioner Joel Kaplan reported Provident Bank balance of \$2,571,116.04

MOTION: Les Barta
SECOND: Jim Fisher
ALL IN FAVOR: X **ABSTAIN:** 0

9. OPERATIONS REPORT

(See Attached) Monthly Activity Report and Incident Run Log.

-Chief Gasiorowski is gathering information regarding different systems to merge our Fire Prevention Program and our Red Alert System in order to safeguard all our information. The new system will be a cloud based system so if the computer crashes, we will be automatically backed up without any interruptions to our services. The current system has not been upgraded in 15 years.

-Chief Gasiorowski reports that all training of employees at MTFD3 for the use of the EIPEN and NARCAN is complete.

-Chief reports township is switching to Opticon regarding the function of the traffic lights and Station 23A.

-Chief has been reaching out to Johnson Controls multiple times to get bills of \$438 adjusted regarding malfunctioning fire alarms at Station 23B.

-Chief met with the Monroe Township Utility Department head, John Katerba to discuss the new fire house requirements as far as water and sewer lines are concerned to make sure our engineer and the township requirements are met.

10. PURCHASE AND SERVICE REQUESTS

-Chief requesting \$132.52 for reimbursement in workshop expenses.

PO REQUEST

-\$19,815 Holmatro CORE Rescue System

MOTION TO APPROVE EXPENDITURES of \$132.52 and \$19,815: TOTAL \$19,947.52

MOTION: Les Barta
SECOND: Jim Fisher
ALL IN FAVOR: X **ABSTAIN:** 0

-Chief expresses need for a new utility vehicle for MTFD3. Current vehicle is 2008 FORD F150 is no longer sufficient.

11. CORRESPONDENCE

-Letter received from the Middlesex County Department of Infrastructure regarding sidewalks be created by Station 23A.

12. GENERAL BUSINESS

-Bob Schwartz and Sarah Fitzpatrick are working on the Shared Services Agreement regarding the new firehouse and the Monroe Township EMS utilizing shared space.

RESOLUTION OF THE BOARD OF COMMISSIONERS OF FIRE DISTRICT NO. 3 IN THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, CONCERNING REVIEW OF FINDINGS AND RECOMMENDATIONS OF THE LOCAL FINANCE BOARD MADE AT A MEETING OF SAID BOARD ON SEPTEMBER 12, 2018 IN ACCORDANCE WITH N.J.S.A. 40A-5A-7

WHEREAS, the Local Finance Board at its meeting of September 12, 2018 issued positive findings of its review of a bond question approved at the special election of the Board of Commissioners of Fire District No. 3 in the Township of Monroe, in the County of Middlesex, New Jersey on June 23, 2018 authorizing the issuance of \$4,460,000 of fire district bonds to finance the construction of an emergency services facility, including a firehouse ...

MOTION TO ACCEPT THIS RESOLUTION:

**MOTION: Les Barta
SECOND: Jim Fisher**

Roll Call of Members:

Les Barta	Yes
Gerald Kaplan	Yes
Joel Kaplan	Yes
Jim Fisher	Yes
Joe Haff	Yes

NO NAYS, THE MOTION CARRIES

RESOLUTION DETERMINING THE FORM AND OTHER DETAILS OF \$4,460,000 FIRE DISTRICT BONDS OF THE BOARD OF FIRE COMMISSIONERS OF FIRE DISTRICT NO. 3 IN THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY AND PROVIDING FOR THEIR SALE

MOTION TO ACCEPT THIS RESOLUTION:

**MOTION: Les Barta
SECOND: Jim Fisher**

Roll Call of Members:

Les Barta	Yes
Gerald Kaplan	Yes
Joel Kaplan	Yes
Jim Fisher	Yes
Joe Haff	Yes

NO NAYS, THE MOTION CARRIES

13. CHAIRMAN TO OPEN THE MEETING TO THE PUBLIC

No public present.

14. MOTION TO MOVE TO EXECUTIVE SESSION

No Session Tonight

MOTION:
SECOND:
ALL IN FAVOR _____ ABSTAIN: _____

15. MOTION TO RECONVENE REGULAR PORTION OF MEETING

MOTION:
SECOND:
ALL IN FAVOR _____ ABSTAIN _____

16. MOTION TO ADJOURN REGULAR MEETING AT 8:10pm

MOTION: Les Barta
SECOND: Gerald Kaplan
ALL IN FAVOR X ABSTAIN 0

The next scheduled Regular Meeting of the Monroe Township Fire District No. 3 Board of Fire Commissions will take place on **Tuesday, NOVEMBER 13, 2018 at 7:00 PM** in the Firehouse located at 16 Centre Drive, Monroe Township, NJ 08831.

Approved agendas, minutes and notices will be posted to the Monroe Township Fire District No. 3 Board of Fire Commissioners' website is www.mtfd3.com.

Respectfully submitted, _____
Board Secretary