

**MONROE TOWNSHIP FIRE DISTRICT NO. 3
BOARD OF FIRE COMMISSIONERS
MINUTES OF REGULAR MEETING
JANUARY 9, 2018
16 CENTRE DRIVE**

1. CALL TO ORDER

Meeting called to order at 7:10pm

2. SALUTE TO THE FLAG

Performed.

3. MOMENT OF SILENCE

Observed.

4. ANNOUNCEMENT

The meeting is being held in accordance with the Open Public Meetings Act having been published in the newspaper, posted on the bulletin board in the Office of the Township Clerk and notices sent to those requesting such.

5. ROLL CALL

Commissioner Leslie Barta
 Commissioner Joseph O. Haff
 Commissioner Gerald Kaplan
 Commissioner Joel Kaplan
 Commissioner Jim Fisher

ALSO PRESENT:

Chief Gasirowski
 Board Attorney Robert Schwartz
 Board Accountant Joe Massoni
 Kris Bachman Jr.

Thomas Soliterio from Auditing Group of Soliterio & Tierney

Solitaro & Tierney
451 Robinson Avenue
Staten Island, NY 10312

6. MOTION TO APPROVE THE MINUTES OF DECEMBER 12, 2017

Motion: Joe Haff
Second: Joel Kaplan
All In Favor 4 Abstain 0

7. REPORT FROM THE BOARD ACCOUNTANT

Final budget expenditures versus actual resulted in surplus. He recommends using this surplus to offset building costs of 23A. All expenditures for 2017 are paid up.

Representatives from our auditing company of Soliterio & Tierney were present tonight. Thomas Soliterio spoke to the future improvements of the auditing process at their company due to improved staffing issues. Commissioners need audits to be done in timely fashion to be ready for possible Bond Council regarding new building.

RESOLUTION 2018-01-01 TO APPROVE THE 2016 AUDIT

MOTION: LES BARTA
SECOND: GERALD KAPLAN

ROLL CALL:
JOEL KAPLAN: YES
GERALD KAPLAN: YES
LES BARTA: YES
JOEL HAFF: YES
JIM FISHER: ABSENT

ALL IN FAVOR: X ABSTAIN: 0

-The Audit Synopsis will be published in the local paper by Commissioner Joe Haff

RESOLUTION 2018-01-02 APPROVAL OF THE 2018 BUDGET

MOTION: LES BARTA
SECOND: JOE HAFF

ROLL CALL:
JOEL KAPLAN: YES
GERALD KAPLAN: YES
LES BARTA: YES
JOEL HAFF: YES
JIM FISHER: ABSENT

ALL IN FAVOR: X ABSTAIN: 0

RESOLUTION 2018-01-03 FOR THE APPROVAL OF THE INTERIM 2018 BUDGET
(14% OF PROPOSED BUDGET IS \$748,172.74)

MOTION: LES BARTA
SECOND: JOEL KAPLAN

ROLL CALL:
JOEL KAPLAN: YES
GERALD KAPLAN: YES
LES BARTA: YES
JOEL HAFF: YES
JIM FISHER: ABSENT

ALL IN FAVOR: X ABSTAIN: 0

MOTION TO APPROVE FINANCIAL REPORT FROM AUDITOR AND APPROVAL OF EXPENDITURES:

MOTION: Les Barta
SECOND: Joel Kaplan
ALL APPROVE: X ABSTAIN: 0

8. FINANCIAL REPORT FROM THE BOARD TREASURER

Commissioner Joel Kaplan reported Provident Bank balance of \$2,500,089.34

MOTION: Les Barta
SECOND: Joe Haff
ALL IN FAVOR: X **ABSTAIN:** 0

9. OPERATIONS REPORT

(See Attached) Monthly Activity Report and Incident Run Log.

- Chief reported money was received from Trenton.
- Chief reported that Resolution from Monroe Twp Ordinance to raise fees #0-12-2017-027 entitles Monroe Twp to increase Type 1 permit fees. Code Book dictates this fee increase of \$42 to \$54.
- Engine 5 performing well. Hunter Peterbuilt came to check it.

10. PURCHASE AND SERVICE REQUESTS

1) Engraved Straps & Holster for Radios
-\$130/ea = total \$1,040

2) Exercise Equipment
-Kettle Bells
-Ergometer
-Air Bike
Total= \$1,740

3) Training Class – Sexual Harassment Seminar
-\$105

Total PO Purchase \$2,885

Motion: Les Barta
Second: Gerald Kaplan
All In Favor: X Abstain: 0

11. CORRESPONDENCE

\$150 in donations.

- Les Barta 2016 Municipal Excess Liability Insurance Fund Annual Report (MEL)
- Renewal for the GIF Membership Fund Commissioner – Les Barta

Motion: Les Barta
Second: Joel Kaplan

All In Favor: X Abstain: 0

12. GENERAL BUSINESS

-Approve Chief Gasiorowski cell phone \$300 check by Contractual Agreement

Motion: Les Barta

Second: Joel Haff

All In Favor: X Abstain: 0

-Final Cost for Station 23A – Robert Schwartz recommends that Carey Spiegel should get itemized cost list.

RESOLUTION 2018-01-04 TO APPROVE NEW CONTRACT TERMS FOR CHIEF GASIOROWSKI TO CONTINUE ACTING AS CHIEF UNTIL 12/31/2020.

MOTION: Les Barta

SECOND: Gerald Kaplan

All In Favor: X Abstain: 0

13. CHAIRMAN TO OPEN THE MEETING TO THE PUBLIC

No public present

14. MOTION TO MOVE TO EXECUTIVE SESSION at 8:20pm

Motion: Les Barta

Second: Joe Haff

All In Favor X Abstain: 0

MOTION TO END EXECUTIVE SESSION at 8:35pm

Motion: Les Barta

Second: Joe Haff

ALL IN FAVOR: X ABSTAIN: 0

15. RECONVENE REGULAR PORTION OF MEETING at 8:38pm

MOTION: Gerald Kaplan

SECOND: Joe Haff

ALL IN FAVOR X ABSTAIN 0

RESOLUTION 2018-01-04 TO APPROVE NEW CONTRACT TERMS FOR CHIEF GASIOROWSKI TO CONTINUE ACTING AS CHIEF UNTIL 12/31/2020.

MOTION: Les Barta

SECOND: Gerald Kaplan

All In Favor: X Abstain: 0

16. MOTION TO END REGULAR MEETING AT 8:45PM

MOTION: Les Barta

SECOND: Joe Haff

ALL IN FAVOR X ABSTAIN 0

The next scheduled Regular Meeting of the Monroe Township Fire District No. 3 Board of Fire Commissions will take place on **Tuesday, FEBRUARY 13, 2018 at 7:00 PM** in the Firehouse located at 16 Centre Drive, Monroe Township, NJ 08831.

Approved agendas, minutes and notices will be posted to the Monroe Township Fire District No. 3 Board of Fire Commissioners' website is www.mtfd3.com.

Respectfully submitted, _____
Board Secretary