

**MONROE TOWNSHIP FIRE DISTRICT NO. 3
BOARD OF FIRE COMMISSIONERS
MINUTES OF REGULAR MEETING
MAY 8, 2018
16 CENTRE DRIVE**

1. CALL TO ORDER

Meeting called to order at 7:03pm

2. SALUTE TO THE FLAG

Performed.

3. MOMENT OF SILENCE

Observed.

4. ANNOUNCEMENT

The meeting is being held in accordance with the Open Public Meetings Act having been published in the newspaper, posted on the bulletin board in the Office of the Township Clerk and notices sent to those requesting such.

5. ROLL CALL

Commissioner Leslie Barta
 Commissioner Joseph O. Haff
 Commissioner Gerald Kaplan
 Commissioner Joel Kaplan
 Commissioner Jim Fisher

ALSO PRESENT:

Chief Gasirowski
 Board Attorney Robert Schwartz
 Board Accountant Joe Massoni
 Kris Bachman Jr.

6. MOTION TO APPROVE THE REGULAR MINUTES OF APRIL 10, 2018

Motion: Les Barta
Second: Joe Haff
All In Favor 4 Abstain 1

7. REPORT FROM THE BOARD ACCOUNTANT

All accounts are reconciled. Auditor reports distributed.

MOTION TO APPROVE FINANCIAL REPORT FROM AUDITOR AND APPROVAL OF EXPENDITURES:

MOTION: Les Barta
SECOND: Joe Haff
ALL APPROVE: X **ABSTAIN:** 0

8. FINANCIAL REPORT FROM THE BOARD TREASURER

Commissioner Joel Kaplan reported Provident Bank balance of \$1,612,404.36

MOTION: Gerald Kaplan

SECOND: Jim Fisher

ALL IN FAVOR: X **ABSTAIN:** 0

9. OPERATIONS REPORT

(See Attached) Monthly Activity Report and Incident Run Log.

-Thomas L Pado from TLP Climate Systems in Millstone, NJ was present to give input on the current 13 year old climate system/HVAC at Station 23B. He stated that the present unit is sufficient for max occupancy. He explained how the system operates and why, at times, it doesn't seem that the air is adjusting properly. It is an on/off system with no ramping. Equipment is doing what it is supposed to, however, it is outdated and still may not be sufficient for our needs. If it isn't, he recommends upgrading it or going up to 2 units. There is currently no energy savings with this unit. He will present proposal to fix or replace system to the BOFC at a later date.

10. PURCHASE AND SERVICE REQUESTS

Fire Chief requesting monetary awards for Fire Prevention School Poster Contest,

F-02: PO \$225 total

- 1st place winner - \$100
- 2nd place winner - \$75
- 3rd place winner - \$50

**E-07: PO \$2,465.00 total for TLP Maintenance Contract
HVAC Maintenance**

11. CORRESPONDENCE

None

12. GENERAL BUSINESS

- One firefighter applied and granted time off through the Family Medical Leave Act.
- Bond Referendum scheduled for 6/23/2018 2-9pm
- Chairman Les Barta to be absent at next meeting 6/12/2018.
- Gerald Kaplan suggests adding skylights to new firehouse in order to have more light in bays as well as a bigger generator.

13. CHAIRMAN TO OPEN THE MEETING TO THE PUBLIC

No public present.

14. MOTION TO MOVE TO EXECUTIVE SESSION

No session required tonight.

MOTION:
SECOND:
ALL IN FAVOR _____ ABSTAIN: _____

15. MOTION TO RECONVENE REGULAR PORTION OF MEETING

MOTION:
SECOND:
ALL IN FAVOR _____ ABSTAIN _____

16. MOTION TO ADJOURN REGULAR MEETING AT 7:52 pm

MOTION: Gerald Kaplan
SECOND: Jim Fisher
ALL IN FAVOR X ABSTAIN 0

The next scheduled Regular Meeting of the Monroe Township Fire District No. 3 Board of Fire Commissioners will take place on **Tuesday, JUNE 12, 2018 at 7:00 PM** in the Firehouse located at 16 Centre Drive, Monroe Township, NJ 08831.

Approved agendas, minutes and notices will be posted to the Monroe Township Fire District No. 3 Board of Fire Commissioners' website is www.mtfd3.com.

Respectfully submitted, _____
Board Secretary