

**MONROE TOWNSHIP FIRE DISTRICT NO. 3
BOARD OF FIRE COMMISSIONERS
MINUTES OF REGULAR MEETING
FEBRUARY 13, 2018
16 CENTRE DRIVE**

1. CALL TO ORDER

Meeting called to order at 7:15pm

2. SALUTE TO THE FLAG

Performed.

3. MOMENT OF SILENCE

Observed.

4. ANNOUNCEMENT

The meeting is being held in accordance with the Open Public Meetings Act having been published in the newspaper, posted on the bulletin board in the Office of the Township Clerk and notices sent to those requesting such.

5. ROLL CALL

Commissioner Leslie Barta
 Commissioner Joseph O. Haff
 Commissioner Gerald Kaplan
 Commissioner Joel Kaplan
 Commissioner Jim Fisher

ALSO PRESENT:

Chief Gasirowski
 Board Attorney Robert Schwartz
 Board Accountant Joe Massoni
 Kris Bachman Jr.

6. MOTION TO APPROVE THE MINUTES OF JANUARY 9, 2018

Motion: Gerald Kaplan
Second: Joel Kaplan
All In Favor 4 Abstain 0

7. REPORT FROM THE BOARD ACCOUNTANT

BOFC3 is currently working on temporary budget approved at last month's meeting.

Joe Massoni reports the following:

Bills paid last month:

-\$54k hydrant fee
-\$82K Insurance Installment
-\$158K Employee Vacation Payout

-Reports that \$19K needs to be moved between accounts.
-Updates complete for all employees regarding pensions and health insurance.
-New contract for accounting firm of Feldman, Sablosky, Massoni and Co is discussed

8. FINANCIAL REPORT FROM THE BOARD TREASURER

Commissioner Joel Kaplan reported Provident Bank balance of \$1,869,467.52

MOTION: Les Barta
SECOND: Gerald Kaplan
ALL IN FAVOR: X **ABSTAIN:** 0

9. OPERATIONS REPORT

(See Attached) Monthly Activity Report and Incident Run Log.

Chief Gasiorowski reports the following:

- \$8,041 in fire prevention fees were collected last month.
- \$10 in donations
- He received a subpoena regarding comparison information (2011-2016 case records/documents) to District 1, however, subpoena was not acted upon due lack of specificity.

10. PURCHASE AND SERVICE REQUESTS

P.O. Requests:

1) Corbin Generator Maintenance Agreement at Station 23A
\$1004.63

2) Pots & Pans for Station 23A
\$238
(already paid for with outside donations)

Total P.O. \$1,242.95

Motion: Les Barta
Second: Joel Kaplan
All In Favor: ___X___ **Abstain:** ___0___

11. CORRESPONDENCE

None

12. GENERAL BUSINESS

- Chief Gasiorowski, and Commissioners Barta, and Gerald Kaplan met with Mayor Tamburro regarding the sharing of Station 23A with EMS. BOFC3 and the Mayor are in favor of this situation. EMS will contribute financially for this space.

- Architect Mike Testa will update the drawings to accommodate the EMS. However, no more additional space is required. He is 95% done with drawings and members of MTFD3 and the BOFC will meet with him within the next few weeks for final costs and drawings.

- Following the completion of the drawings and agreement on costs, the BOFC3 can move ahead with municipal and public approval.

13. CHAIRMAN TO OPEN THE MEETING TO THE PUBLIC

No public present

14. MOTION TO MOVE TO EXECUTIVE SESSION

No Session Tonight

Motion:
Second:
All In Favor ____ Abstain: ____

MOTION TO END EXECUTIVE SESSION

Motion:
Second:
ALL IN FAVOR: _ ____ ABSTAIN: _____

15. MOTION TO RECONVENE REGULAR PORTION OF MEETING at pm

MOTION:
SECOND:
ALL IN FAVOR ____ ABSTAIN ____

16. MOTION TO CONVENE REGULAR MEETING AT 8:03 PM

MOTION: Les Barta
SECOND: Gerald Kaplan
ALL IN FAVOR X ABSTAIN 0

The next scheduled Reorganization Meeting of the Monroe Township Fire District No. 3 Board of Fire Commissions will take place on **Tuesday, MARCH 6, 2018 at 7:00 PM** in the Firehouse located at 16 Centre Drive, Monroe Township, NJ 08831.

Approved agendas, minutes and notices will be posted to the Monroe Township Fire District No. 3 Board of Fire Commissioners' website is www.mtfd3.com.

Respectfully submitted, _____
Board Secretary