

**MONROE TOWNSHIP FIRE DISTRICT NO. 3
BOARD OF FIRE COMMISSIONERS
MINUTES OF REGULAR MEETING
JULY 10, 2018
16 CENTRE DRIVE**

1. CALL TO ORDER

Meeting called to order at 7pm

2. SALUTE TO THE FLAG

Performed.

3. MOMENT OF SILENCE

Observed.

4. ANNOUNCEMENT

The meeting is being held in accordance with the Open Public Meetings Act having been published in the newspaper, posted on the bulletin board in the Office of the Township Clerk and notices sent to those requesting such.

5. ROLL CALL

Commissioner Leslie Barta
 Commissioner Joseph O. Haff
 Commissioner Gerald Kaplan
 Commissioner Joel Kaplan
 Commissioner Jim Fisher

ALSO PRESENT:

Chief Gasirowski
 Board Attorney Robert Schwartz
 Board Accountant Joe Massoni
 Kris Bachman Jr.

6. MOTION TO APPROVE THE REGULAR MINUTES OF JUNE 12, 2018

Motion: Jim Fisher
Second: Joel Kaplan
All In Favor 4 Abstain 1 (Les Barta)

7. REPORT FROM THE BOARD ACCOUNTANT

All accounts are reconciled. All accounts below or at expectation. All fees and bills paid.

MOTION TO APPROVE FINANCIAL REPORT FROM AUDITOR AND APPROVAL OF EXPENDITURES:

MOTION: Les Barta
SECOND: Gerald Kaplan
ALL APPROVE: X **ABSTAIN:** 0

8. FINANCIAL REPORT FROM THE BOARD TREASURER

Commissioner Joel Kaplan reported Provident Bank balance of \$864,411.42

MOTION: Joe Haff
SECOND: Jim Fisher
ALL IN FAVOR: X **ABSTAIN:** 0

9. OPERATIONS REPORT

(See Attached) Monthly Activity Report and Incident Run Log.

- Ramada Inn – Closed kitchen due to violations. Charging \$5,000/day
- Forsgate Country Club charged with violation. Charged \$500

10. PURCHASE AND SERVICE REQUESTS

- Chief Gasiorowski needs a new computer. Requesting expenditure of up to \$1,200
- Chief requesting a pop up tent for outdoor heat exposure. \$150

Motion to Approve \$1,350 for new computer and tent:

Motion: Les Barta
Second: Jim Fisher
All In Favor: X **Abstain:** 0

-Discussion about future new truck purchase. Referendum passed, approving funds for purchase of the truck. This will also require 3 firemen to journey to Wisconsin at least twice to oversee purchase and construction.

11. CORRESPONDENCE

None

12. GENERAL BUSINESS

TLP representative Ted Nieratko, presented and shared at the meeting tonight, his opinion and advice for servicing and upgrading the HVAC system at Station 23B. He recommends upgrading current system eventually because the current system runs on an outdated Windows XP system and eventually will crash and controllers will deteriorate. He recommends the Honeywell BAS System. He will provide proposal the Board, in the near future. In the meantime, the HVAC unit controlling the EMS area, needs immediate repair.

MOTION TO REPAIR HVAC SYSTEM IN EMS AREA UP TO \$2,600

MOTION: Les Barta
SECOND: Gerald Kaplan
ALL IN FAVOR: X **ABSTAIN:** 0

RESOLUTION 2018-07-01 TRANSFERENCE OF DEED OF BLOCK 52 LOT 1.02 FROM TOWNSHIP OF MONROE TO MONROE FIRE DISTRICT 3

MOTION: Les Barta
SECOND: Gerald Kaplan
JOE HAFF YES
JIM FISHER YES
JOEL KAPLAN YES

-REFERENDUM VOTE ON JUNE 23, 2018 PASSED. PUBLIC VOTE FOR APPROVAL OF FUNDS FOR NEW FIRE STATION AND NEW FIRE TRUCK.

-Bill Gartner reappointed as Health Coordinator for District 3 at the salary of \$1,000.

MOTION: Les Barta
SECOND: Jim Fisher
ALL IN FAVOR: X ABSTAIN: 0

-Chief supports training for personnel with NARCAN and EPIPEN for Opioids antidote and allergies.

13. CHAIRMAN TO OPEN THE MEETING TO THE PUBLIC

No public present.

14. MOTION TO MOVE TO EXECUTIVE SESSION at 8:16pm

Personnel manpower

MOTION: Les Barta
SECOND: Joel Kaplan
ALL IN FAVOR X ABSTAIN: 0

15. MOTION TO RECONVENE REGULAR PORTION OF MEETING at 8:26pm

MOTION: Les Barta
SECOND: Joel Kaplan
ALL IN FAVOR X ABSTAIN 0

16. MOTION TO ADJOURN REGULAR MEETING AT 8:26 pm

MOTION: Les Barta
SECOND: Joe Haff
ALL IN FAVOR X ABSTAIN 0

AMENDMENT (approved at September 11, 2018 BOFC meeting):

RESOLUTION 2018-07-01 APPROVAL OF THE APPLICATION TO THE LOCAL FINANCE BOARD REGARDING CONSTRUCTION OF THE NEW BUILDING AT STATION 23A.

Motion: Les Barta

Second: Jim Fisher

Members:

Les Barta - Yes

Jim Fisher - Yes

Gerald Kaplan - Yes

Joel Kaplan - Yes

Joe Haff - Yes

The next scheduled Regular Meeting of the Monroe Township Fire District No. 3 Board of Fire Commissioners will take place on **Tuesday, August 14, 2018 at 7:00 PM** in the Firehouse located at 16 Centre Drive, Monroe Township, NJ 08831.

Approved agendas, minutes and notices will be posted to the Monroe Township Fire District No. 3 Board of Fire Commissioners' website is www.mtfd3.com.

Respectfully submitted, _____
Board Secretary