

**MONROE TOWNSHIP FIRE DISTRICT NO. 3  
BOARD OF FIRE COMMISSIONERS  
MINUTES OF REGULAR MEETING  
MARCH 7, 2017  
16 CENTRE DRIVE**

**1. CALL TO ORDER**

Meeting called to order at 7:26pm

**2. SALUTE TO THE FLAG**

Performed.

**3. MOMENT OF SILENCE**

Observed.

**4. ANNOUNCEMENT**

The meeting is being held in accordance with the Open Public Meetings Act having been published in the newspaper, posted on the bulletin board in the Office of the Township Clerk and notices sent to those requesting such.

**5. ROLL CALL**

Commissioner Leslie Barta  
 Commissioner Joseph O. Haff  
 Commissioner Gerald Kaplan  
 Commissioner Joel Kaplan  
 Commissioner Jim Fisher (Absent)

**ALSO PRESENT:**

Board Attorney Robert Schwatz  
Chief P. Gasiorowski

**6. MOTION TO APPROVE THE MINUTES OF FEBRUARY 14, 2017**

Motion: Les Barta  
Second: Joel Kaplan  
All In Favor  Abstain

**7. FINANCIAL REPORT FROM THE BOARD TREASURER**

Commissioner Joel Kaplan reported Provident Bank balance of \$1,403,540.16

**MOTION:** Gerald Kaplan  
**SECOND:** Joe Haff  
**ALL IN FAVOR:** X    **ABSTAIN:** 0

**8. REPORT FROM THE BOARD ACCOUNTANT**

Board Accountant Joe Massoni is not present this evening. Electronic form will be disseminated to the Commissioners.

**9. OPERATIONS REPORT**

(See Attached) Monthly Activity Report and Incident Run Log

-Chief expressed the concern about the flooding at the intersection of Buckalew Avenue and Hoffman Road due to Loves Tree cutting and mulching business. There is also a fire hazard due to the amount of mulch present.

-At the EMS bunk at Station 23A, there is still water coming through the wall. The company that was fixing the mold issue will return to fix this issue. The door to the EMS bunk is sticking and probably due to the weather stripping. This issue will be looked at as well.

-Joe Massoni still needs to provide analysis before issue of sub firefighters can be addressed.

#### **10. PURCHASE AND SERVICE REQUESTS**

-Ice Maker at Station 23B needs to be replaced. Replacement cost is \$2,858.29

-Reimbursement for Lt. Daley. He attended a training expo in San Diego and is asking for \$432.65 for food.

-Guard Rail above Mezzanine in Station 23B to hold records. Chief proposes steel staircase with rail and kickplate. Also, cage with lock to secure personnel records. Requesting \$10,200.

Items:

\$2,858.29

\$432.6

\$10,200

**Total Amount to be approved \$13,490.94**

**Motion: Les Barta**

**Second: Joel Kaplan**

**All In Favor: X Abstain: 0**

#### **11. CORRESPONDENCE**

N/A

#### **12. GENERAL BUSINESS**

-BOFC make a resolution for the new structure at Station 23A

-Resolution 2017-03-33 awards Architect Mike V. Testa of Manalapan, NJ the contract for the new building structure at Station 23A. Les Barta is requesting additional data and contractual details need to be drawn up by Attorney Robert Schwartz.

**Architect Mike V. Testa of Manalapan, NJ**

**Motion: Gerald Kaplan**

**Second: Les Barta**

**All In Favor: X Abstain: 0**

#### **13. CHAIRMAN TO OPEN THE MEETING TO THE PUBLIC**

No public present

**14. MOTION TO MOVE TO EXECUTIVE SESSION AT 7:53PM**

See separate Executive Session Agenda

Motion: Les Barta  
Second: Gerald Kaplan  
All In Favor  X  Abstain:  0

**MOTION TO END EXECUTIVE SESSION AT 8:18PM**

N/A

Motion: Les Barta  
Second: Joe Haff  
ALL IN FAVOR:  X  ABSTAIN:  0

**15. RECONVENE REGULAR PORTION OF MEETING at 8:19pm**

**16. MOTION TO ADJOURN AT 8:20pm**

MOTION: Les Barta  
SECOND: Joe Haff  
ALL IN FAVOR  X  ABSTAIN  0

The next scheduled Regular Meeting of the Monroe Township Fire District No. 3 Board of Fire Commissioners will take place on Tuesday, **APRIL 4, 2017 at 7:00 PM** in the Firehouse located at 16 Centre Drive, Monroe Township, NJ 08831.

Approved agendas, minutes and notices will be posted to the Monroe Township Fire District No. 3 Board of Fire Commissioners' website is [www.mtfd3.com](http://www.mtfd3.com).

Respectfully submitted,

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Board Secretary