

**MONROE TOWNSHIP FIRE DISTRICT NO. 3  
BOARD OF FIRE COMMISSIONERS  
MINUTES OF REGULAR MEETING  
FEBRUARY 14, 2017  
16 CENTRE DRIVE**

**1. CALL TO ORDER**

Meeting called to order at 7:10pm

**2. SALUTE TO THE FLAG**

Performed.

**3. MOMENT OF SILENCE**

Observed.

**4. ANNOUNCEMENT**

The meeting is being held in accordance with the Open Public Meetings Act having been published in the newspaper, posted on the bulletin board in the Office of the Township Clerk and notices sent to those requesting such.

**5. ROLL CALL**

Commissioner Leslie Barta  
 Commissioner Joseph O. Haff  
 Commissioner Gerald Kaplan  
 Commissioner Joel Kaplan  
 Commissioner Jim Fisher (Absent)

**ALSO PRESENT:**

Board Attorney Robert Schwatz  
Board Accountant Joe Massoni

**6. MOTION TO APPROVE THE MINUTES OF JANUARY 10, 2017**

Motion: Les Barta  
Second: Joe Haff  
All In Favor  Abstain

**7. FINANCIAL REPORT FROM THE BOARD TREASURER**

Commissioner Joel Kaplan reported Provident Bank balance of \$1,736,666.89

**MOTION:** Joe Haff  
**SECOND:** Gerald Kaplan  
**ALL IN FAVOR:** X    **ABSTAIN:** 0

**8. REPORT FROM THE BOARD ACCOUNTANT**

Board Accountant reports all accounts are reconciled. January adopted budget mailed to local government agencies and confirmation received. Secretary Joe Haff sent it to the newspapers. Discussion of coordination of benefits for state health benefits program.

**9. OPERATIONS REPORT**

(See Attached) Monthly Activity Report and Incident Run Log

- Per notes from Chief Gasiorowski, no new update with 2012 Diesel Exhaust FEMA Grant.
- Mold issue in EMA bunk room update all sheetrock and insulation has been removed, water is entering the room from the exterior wall. Waiting for a mason to respond and give us an estimate of this cost.
- Station 23A Update – soil boring tests complete, no report, as of yet. Architect’s proposal received 2 quotes on from Mike Testa and one from Jack Purvis but still waiting for an updated quote from Joe Smith. Once all three quotes are in we can sit down and review them.
- Engine 23-5 Thermal Imaging Camera was sent out for repairs. Repairs for the 10 year old camera would cost us \$3,599.00. However, to replace it with new camera is \$4,850 (see quote attached). We would be better served to purchase a new camera and trade our defective camera in. This item would be deducted from our major equipment line item.
- Sub pay increase discussion will be moved to March 2017 BOFC meeting.

**10. PURCHASE AND SERVICE REQUESTS**

2017-03 Thermal Imaging camera replacement for Engine 23-5 / \$4,850

Motion: Les Barta

Second: Joel Kaplan

All In Favor: X Abstain 0

2017-04 2017 HVAC Maintenance Agreement \$2,465.00

Motion: Joel Kaplan

Second: Gerald Kaplan

All In Favor: X Abstain: 0

Total for Purchase & Services Requests: \$7,315.00

**11. CORRESPONDENCE**

Donation \$25 from area resident

**12. GENERAL BUSINESS**

Joel Kaplan suggests having 4 copies of the 2017 Budget at the polling locations.

2017 Board of Fire Commissioners Elections are Saturday, Feb 18, 2017 at the following locations:

Rossmoor

Regency

Greenbriar

16 Centre Drive (Station 23B)

- Consolidation issue has been tabled for March 2017 BOFC3 meeting.

**13. CHAIRMAN TO OPEN THE MEETING TO THE PUBLIC**

No public present

**14. MOTION TO MOVE TO EXECUTIVE SESSION**

N/A

Motion:  
Second:  
All In Favor \_\_\_ Abstain: \_\_\_

**MOTION TO END EXECUTIVE SESSION**

N/A

Motion:  
Second:  
ALL IN FAVOR: \_\_\_ ABSTAIN: \_\_\_\_\_

**15. RECONVENE REGULAR PORTION OF MEETING**

**16. MOTION TO ADJOURN AT 7:32pm**

MOTION: Les Barta  
SECOND: Joel Kaplan  
ALL IN FAVOR  X  ABSTAIN  0

The next scheduled Reorganization Meeting of the Monroe Township Fire District No. 3 Board of Fire Commissions will take place on Tuesday, **MARCH 7, 2017 at 7:00 PM** in the Firehouse located at 16 Centre Drive, Monroe Township, NJ 08831.

Approved agendas, minutes and notices will be posted to the Monroe Township Fire District No. 3 Board of Fire Commissioners' website is [www.mtfd3.com](http://www.mtfd3.com).  
Respectfully submitted,

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Board Secretary