

**MONROE TOWNSHIP FIRE DISTRICT NO. 3
BOARD OF FIRE COMMISSIONERS
MINUTES OF REGULAR MEETING
JULY 11, 2017
16 CENTRE DRIVE**

1. CALL TO ORDER

Meeting called to order at 7:05pm

2. SALUTE TO THE FLAG

Performed.

3. MOMENT OF SILENCE

Observed.

4. ANNOUNCEMENT

The meeting is being held in accordance with the Open Public Meetings Act having been published in the newspaper, posted on the bulletin board in the Office of the Township Clerk and notices sent to those requesting such.

5. ROLL CALL

Commissioner Leslie Barta
 Commissioner Joseph O. Haff
 Commissioner Gerald Kaplan
 Commissioner Joel Kaplan
 Commissioner Jim Fisher

ALSO PRESENT:

Chief Gasiorowski
Board Attorney Robert Schwartz
Board Accountant Joe Massoni

6. MOTION TO APPROVE THE MINUTES OF JUNE 13, 2017

Motion: Les Barta
Second: Jim Fisher
All In Favor Abstain

7. REPORT FROM THE BOARD ACCOUNTANT

At six months into the year, all accounts are reconciled.

Mr. Schwartz responded to Les Barta's request to inquire the latest date to submit application to Local Finance Board in order that construction on Station 23A can begin in 2018. He reported the latest date would be 11/21/2017. However, the BOFC finds this date might be too late despite Mayor Tamburro encouraging the referendum vote to happen after Election Day of 11/7/2017. Also, the application process might be a lengthy process and if the referendum happens after 11/7/2017, it only gives the BOFC one month before the next BOFC Meeting on 12/12/2017 to complete any outstanding issues. Also, the last meeting for the Local Finance Board is 12/13/2017 so this is also too short a time frame. At this point, the architect, Mike Testa has only drawn up a basic proposal. Environmental issues still need to be addressed but Les Barta believes that the wetlands located behind the property is situated far from where

construction will take place and it should not be an issue. If these issues are not dealt with by November, construction will not be able to begin until 2019. Mr. Schwartz suggests speaking to Mr. Testa to get a timetable for the design, review and bid and then having discussion with Mayor Tamburro afterwards, if needed.

Mr. Schwartz reported that a proposal was obtained by Delaware Raritan Engineering Company. The Monroe Board of Ed and the BOFC will need to figure out the breakdown of the engineering services as well as the geo-technical & environmental fees. Right now, the engineering fees stand at \$48,600.

8. FINANCIAL REPORT FROM THE BOARD TREASURER

Commissioner Joel Kaplan reported Provident Bank balance of \$2,147,098.86

MOTION: Les Barta
SECOND: Jim Fisher
ALL IN FAVOR: X **ABSTAIN:** 0

9. OPERATIONS REPORT

(See Attached) Monthly Activity Report and Incident Run Log

10. PURCHASE AND SERVICE REQUESTS

PO request for a new dryer in Station 23B.
\$479

Motion: Les Barta
Second: Joel Kaplan
All in Favor ___X___ Abstain: __0__

-Future PO request for repair or parts for Air Conditioning System. Tabled for now.

11. CORRESPONDENCE

Letter of gratitude received from the Perth Amboy Fire Department for the assistance provided by the District 3 after the passing of their Fire Chief.

12. GENERAL BUSINESS

-Les Barta suggested District 3 men trained on usage of Naloxone an opiate antidote in case of emergency.

Conversation regarding a backup for the current East Brunswick Radio System continues. Les Barta still pursuing back up for mutual aid radio system with Mike Gallagher, County Fire Marshall, with an additional channel for Monroe.

13. CHAIRMAN TO OPEN THE MEETING TO THE PUBLIC

No public present

14. MOTION TO MOVE TO EXECUTIVE SESSION at 7:52pm

Motion: Les Barta
Second: Joel Kaplan
All In Favor Abstain:

MOTION TO END EXECUTIVE SESSION at 7:57pm

Motion: Les Barta
Second: Jim Fisher
ALL IN FAVOR: ABSTAIN:

15. RECONVENE REGULAR PORTION OF MEETING at 8:10pm

16. MOTION TO ADJOURN AT 8:15pm

MOTION: Joel Kaplan
SECOND: Jim Fisher
ALL IN FAVOR ABSTAIN

The next scheduled Regular Meeting of the Monroe Township Fire District No. 3 Board of Fire Commissions will take place on **Thursday, August 10, 2017 at 7:00 PM** in the Firehouse located at 16 Centre Drive, Monroe Township, NJ 08831.

Approved agendas, minutes and notices will be posted to the Monroe Township Fire District No. 3 Board of Fire Commissioners' website is www.mtfd3.com.

Respectfully submitted,

Board Secretary