

**MONROE TOWNSHIP FIRE DISTRICT NO. 3  
BOARD OF FIRE COMMISSIONERS  
MINUTES OF REGULAR MEETING  
OCTOBER 10, 2017  
16 CENTRE DRIVE**

**1. CALL TO ORDER**

Meeting called to order at 7:03pm

**2. SALUTE TO THE FLAG**

Performed.

**3. MOMENT OF SILENCE**

Observed.

**4. ANNOUNCEMENT**

The meeting is being held in accordance with the Open Public Meetings Act having been published in the newspaper, posted on the bulletin board in the Office of the Township Clerk and notices sent to those requesting such.

**5. ROLL CALL**

Commissioner Leslie Barta  
 Commissioner Joseph O. Haff  
 Commissioner Gerald Kaplan  
 Commissioner Joel Kaplan  
 Commissioner Jim Fisher

**ALSO PRESENT:**

Chief Gasirowski  
 Board Attorney Robert Schwartz  
 Board Accountant Joe Massoni  
 Kris Bachman Jr.

**6. MOTION TO APPROVE THE MINUTES OF SEPTEMBER 12, 2017**

Motion: Jim Fisher  
Second: Gerald Kaplan  
All In Favor  Abstain

**7. REPORT FROM THE BOARD ACCOUNTANT**

**MOTION TO APPROVE FINANCIAL REPORT FROM AUDITOR AND APPROVAL OF EXPENDITURES:**

**MOTION:** Les Barta

**SECOND:** Joe Haff

**ALL APPROVE:**  **ABSTAIN:**

-Cash flow line items are in order. Mr. Massoni suggests BOFC should start to think about 2018 budget. Budget committee run by Joel Kaplan and Joe Haff.

-Audit not complete yet. Not anticipating any issues. Followed up with Auditor this week.

-Pd 3<sup>rd</sup> installment of the First Responder Insurance bill.

-Soft costs for next year budget not to be included in Bond Referendum. He would like Commissioners to prepare a soft cost budget. Les Barta confirms this.

-Waiting for soil borings on Station 23A. Building expansion cannot proceed until these are returned.

### **8. FINANCIAL REPORT FROM THE BOARD TREASURER**

Commissioner Joel Kaplan reported Provident Bank balance of \$2,444,972.98

**MOTION:** Les Barta

**SECOND:** Jim Fisher

**ALL IN FAVOR:** X    **ABSTAIN:** 0

### **9. OPERATIONS REPORT**

(See Attached) Monthly Activity Report and Incident Run Log.

-Issues with Engine 23-5 and it is being investigated. Up to \$40K for overhaul. Chief will look into warranty. Might be root cause and need to see if company/manufacture at fault. Massoni says if Emergency Repair required, have it completed and bring before the Board.

### **10. PURCHASE AND SERVICE REQUESTS**

New Chairs for Station 23-A

Approved expenditure for 6 Chairs not to exceed \$2,100

Motion: Les Barta

Second: Joe Haff

All in Favor \_\_\_X\_\_\_ Abstain: \_\_\_0\_\_\_

### **11. CORRESPONDENCE**

-OPRA request from AC Moranz to Commissioner Haff. It was deferred to MTFD1 and legal.

### **12. GENERAL BUSINESS**

-New Ladder Truck future request. Les Barta wants Chief to put together committee and help design figure out firm cost. Estimated cost of Pierce Ascendant Ladder Truck \$800-\$1M. Design, build and delivery could take up to 18 months.

-Heater and A/C fixed in 23A&B

-BOFC still needs to decide on different versions of the proposed drawings for construction of 23A. Barta wants to leave an Emergency Access entrance for now.

-Chief suggests new sit down with BOFC after all information is gathered.

**Motion for Soil Borings Expenditure: \$3,950**

Motion: Les Barta

Second: Gerald Kaplan

All In Favor:     X     Abstain:           

**13. CHAIRMAN TO OPEN THE MEETING TO THE PUBLIC**

No public present

**14. MOTION TO MOVE TO EXECUTIVE SESSION**

No Executive Session tonight.

Motion:

Second:

All In Favor      Abstain:   0  

**MOTION TO END EXECUTIVE SESSION**

Motion:

Second:

ALL IN FAVOR:    ABSTAIN:   0  

**15. RECONVENE REGULAR PORTION OF MEETING**

**16. MOTION TO ADJOURN AT 7:50pm**

MOTION: Les Barta

SECOND: Jim Fisher

ALL IN FAVOR   X   ABSTAIN   0  

The next scheduled Regular Meeting of the Monroe Township Fire District No. 3 Board of Fire Commissions will take place on **Tuesday, November 14, 2017 at 7:00 PM** in the Firehouse located at 16 Centre Drive, Monroe Township, NJ 08831.

Approved agendas, minutes and notices will be posted to the Monroe Township Fire District No. 3 Board of Fire Commissioners' website is [www.mtfd3.com](http://www.mtfd3.com).

Respectfully submitted,

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Board Secretary