

**MONROE TOWNSHIP FIRE DISTRICT NO. 3
BOARD OF FIRE COMMISSIONERS
MINUTES OF REGULAR MEETING
TUESDAY, AUGUST 9, 2016
16 CENTRE DRIVE**

1. CALL TO ORDER

Meeting called to order at 7:05pm

2. SALUTE TO THE FLAG

Performed.

3. MOMENT OF SILENCE

Observed.

4. ANNOUNCEMENT

The meeting is being held in accordance with the Open Public Meetings Act having been published in the newspaper, posted on the bulletin board in the Office of the Township Clerk and notices sent to those requesting such.

5. ROLL CALL

Commissioner Leslie Barta
 Commissioner Joseph O. Haff
 Commissioner Gerald Kaplan
 Commissioner Joel Kaplan
 Commissioner Jim Fisher

ALSO PRESENT:

Board Attorney Robert Schwatz
Board Accountant Joe Massoni

6. MOTION TO APPROVE THE MINUTES OF JULY 12, 2016

Motion: LES BARTA
Second: JIM FISHER
All In Favor ___x___ Abstain ___0___

7. FINANCIAL REPORT FROM THE BOARD TREASURER

Commissioner Joel Kaplan reported \$1,578,590.12 all in Provident Bank

MOTION: JIM FISHER
SECOND: GERALD KAPLAN
ALL IN FAVOR: X **ABSTAIN:** 0

8. REPORT FROM THE BOARD ACCOUNTANT

Board Accountant reports all accounts are reconciled and bills paid as of 7/31/2016.

-Insurance bill due Sept 2016

-Mr. Massoni suggests meeting with bank and looking into CDs to enhance yields because rates are up. 3 to 6 month CDs would be best to keep capital available.

9. OPERATIONS REPORT

(See Attached)

Monthly Activity Report

Incident Run Log

Fire Prevention Report

10. PURCHASE AND SERVICE REQUESTS

-Request to purchase additional hoses. Issue is tabled now until more price quotes can be obtained.

-\$135 ice machine bill to Karen Sickler

-\$77 for food reimbursement to Lt. Daley

MOTION: Les Barta

SECOND: Gerald Kaplan

ALL IN FAVOR: X **ABSTAIN:** 0

11. CORRESPONDENCE

Commissioners received proposal from the architect firm Studio 5A for the addition to Station 23A. Sketch shows addition building is added east of existing firehouse. \$101,500 architect fee. Gerald Kaplan received new aerial picture depicting placement of new addition. Chief Gasiorowski and Commissioner Gerald Kaplan measured existing building to see what will be necessary. The available lot is 127' x 75'.

-Mr. Schwartz suggests getting service bids for other architects. Spiegel recommends Studio 5A but Commissioners can get other price quotes. Local architect is preferable

Discussion with architect is necessary to decide what is most cost effective. A meeting with Mr. Spiegel is necessary. Mr. Schwartz will be in touch with the Township of Monroe to discuss the process of the land transferal to District #3. Then, BOFC can have further discussions with Mr. Spiegel. He can recommend best option for building type, pre-fabricated steel construction or other types. Land still needs to be tested to see what it can support. No wetlands but soil still needs to be tested.

Mr. Massoni recommends doing this in phases before approving contracts. Tabled for now per Les Barta until more details are gathered.

12. GENERAL BUSINESS

-National Night Out huge success!

-Former firefighter and Monroe Twp. Resident Steve Gorbe passed away. Commissioners Gerald Kaplan and Joel Kaplan represented District 3 at Memorial.

-Home on E. Union Valley Road requires a waiver of Certificate of Smoke Alarm Compliance because Lt. Daley is concerned homeowner will move into the home because there is much work to be done for its completion for a closing on 8/17/16. Mr. Schwartz said he will help with the legal issues.

-Mr. Schwartz presented the Resolution to Approve and Ratify new Employee Contract (IAFF 3170) effective 1/1/2016-12/31/2019.

MOTION: Les Barta
SECOND: Gerald Kaplan
ALL IN FAVOR: X **ABSTAIN:** 0

13. CHAIRMAN TO OPEN THE MEETING TO THE PUBLIC

N/A

14. MOTION TO MOVE TO EXECUTIVE SESSION at 7:45pm

Motion: Les Barta
Second: Jim Fisher
All In Favor X Abstain: 0

MOTION TO END EXECUTIVE SESSION at 8:04pm

Motion: Les Barta
Second: Joe Haff
ALL IN FAVOR: X ABSTAIN: 0

15. RECONVENE REGULAR PORTION OF MEETING at 8:06pm

16. MOTION TO ADJOURN AT 8:06 PM

MOTION: Les Barta
SECOND: Gerald Kaplan
ALL IN FAVOR X ABSTAIN 0

The next scheduled Regular Meeting of the Monroe Township Fire District No. 3 Board of Fire Commissions will take place on **September 13, 2016 at 7:00 PM** in the Firehouse located at 16 Centre Drive, Monroe Township, NJ 08831.

Approved agendas, minutes and notices will be posted to the Monroe Township Fire District No. 3 Board of Fire Commissioners' website is www.mtfd3.com.

Respectfully submitted,

Board Secretary