

**MONROE TOWNSHIP FIRE DISTRICT NO. 3  
BOARD OF FIRE COMMISSIONERS  
MINUTES OF REGULAR MEETING  
TUESDAY, JUNE 14, 2016  
16 CENTRE DRIVE**

**1. CALL TO ORDER**

Meeting called to order at 7:00pm

**2. SALUTE TO THE FLAG**

Performed.

**3. MOMENT OF SILENCE**

Observed.

**4. ANNOUNCEMENT**

The meeting is being held in accordance with the Open Public Meetings Act having been published in the newspaper, posted on the bulletin board in the Office of the Township Clerk and notices sent to those requesting such.

**5. ROLL CALL**

Commissioner Leslie Barta  
 Commissioner Joseph O. Haff  
 Commissioner Gerald Kaplan  
 Commissioner Joel Kaplan  
 Commissioner Jim Fisher

**ALSO PRESENT:**

Board Attorney Robert Schwatz (Absent)  
Board Accountant Joe Massoni

**6. MOTION TO APPROVE THE MINUTES OF MAY 10, 2016**

Motion: Jim Fisher  
Second: Joel Kaplan  
All In Favor\_\_\_4\_\_\_Abstain\_\_1 (Les Barta)

**7. FINANCIAL REPORT FROM THE BOARD TREASURER**

Commissioner Joel Kaplan reported \$947,378.30 all in Provident Bank

**MOTION:** Les Barta  
**SECOND:** Jim Fisher  
**ALL IN FAVOR:** X    **ABSTAIN:** 0

**8. REPORT FROM THE BOARD ACCOUNTANT**

Board Accountant reports all accounts are reconciled.

## **9. OPERATIONS REPORT**

(See Attached)

Monthly Activity Report  
Incident Run Log  
Fire Prevention Report

## **10. PURCHASE AND SERVICE REQUESTS**

1)Mattresses to Station 23A & 23B delivered and in service. However, and additional \$838 needed to be approved for this purchase due to mattress and cover size changes from regular to XL.

**New Total PO=\$4,338**

10 for Station 23B  
4 Station 23A

NEW MOTION:

Motion: Les Barta  
Second: Gerald Kaplan  
All In Favor: X Abstain: 0

## **11. CORRESPONDENCE**

Les Barta reports Cub Scouts pack 105 to visit Firehouse for fire prevention week Sept 2016.

## **12. GENERAL BUSINESS**

1) Security measures in place for July 4<sup>th</sup> fireworks at Thompson Park.

2)6/16/2016 – Discussion of property behind station 23B with BOE at Mayor's Office. Need to hire surveyor, deed was transferred to the town and the map is complete.

-Discussion of possibilities of acquired land.

- a) Fire house extension
- b) Add First Aid Squad
- c) New building

3)Chief reports radio program moving forward and next month, it should be complete.

4)Chief expressed interest in purchasing a new Utility Vehicle for District 3. Suggests new Ford F150 pick-up truck which would have multiple uses...i.e snow plow in winter, brush unit in spring and transport of equipment.

5)Concern regarding a call on Spotswood-Englishtown Rd. It took 6 minutes for an arrival of our truck and 4 ½ minutes from nearby volunteer station house. Concern about surrounding towns not sending enough men for a regular team and not fast enough.

6)Gerald Kaplan concerned about air conditioning not working properly in boardroom at Station 23B.

**13. CHAIRMAN TO OPEN THE MEETING TO THE PUBLIC**

N/A

**14. MOTION TO MOVE TO EXECUTIVE SESSION at 7:45pm**

Motion: Les Barta  
Second: Gerald Kaplan  
All In Favor  Abstain:

**MOTION TO END EXECUTIVE SESSION at 8:00pm**

Motion: Les Barta  
Second: Jim Fisher  
ALL IN FAVOR:  ABSTAIN:

**15. RECONVENE REGULAR PORTION OF MEETING at 8:00pm**

**16. MOTION TO ADJOURN AT 8:00 PM**

MOTION: Joel Kaplan  
SECOND: Gerald Kaplan  
ALL IN FAVOR  ABSTAIN

The next scheduled Regular Meeting of the Monroe Township Fire District No. 3 Board of Fire Commissions will take place on **Tuesday, July 9, 2016 at 7:00 PM** in the Firehouse located at 16 Centre Drive, Monroe Township, NJ 08831.

Approved agendas, minutes and notices will be posted to the Monroe Township Fire District No. 3 Board of Fire Commissioners' website is [www.mtfd3.com](http://www.mtfd3.com).

Respectfully submitted,

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Board Secretary