

**MONROE TOWNSHIP FIRE DISTRICT NO. 3
BOARD OF FIRE COMMISSIONERS
MINUTES OF REGULAR MEETING
TUESDAY, JULY 12, 2016
16 CENTRE DRIVE**

1. CALL TO ORDER

Meeting called to order at 7:02pm

2. SALUTE TO THE FLAG

Performed.

3. MOMENT OF SILENCE

Observed.

4. ANNOUNCEMENT

The meeting is being held in accordance with the Open Public Meetings Act having been published in the newspaper, posted on the bulletin board in the Office of the Township Clerk and notices sent to those requesting such.

5. ROLL CALL

Commissioner Leslie Barta
 Commissioner Joseph O. Haff
 Commissioner Gerald Kaplan
 Commissioner Joel Kaplan
 Commissioner Jim Fisher

ALSO PRESENT:

Board Attorney Robert Schwatz
Board Accountant Joe Massoni
Monroe Twp. Engineer Mark Rasimowicz

6. MOTION TO APPROVE THE MINUTES OF JUNE 14, 2016

Motion: Jim Fisher
Second: Gerald Kaplan
All In Favor ___x___ Abstain ___0___

7. FINANCIAL REPORT FROM THE BOARD TREASURER

Commissioner Joel Kaplan reported \$1,933,670.63 all in Provident Bank

MOTION: Les Barta
SECOND: Jim Fisher
ALL IN FAVOR: X **ABSTAIN:** 0

8. REPORT FROM THE BOARD ACCOUNTANT

Board Accountant reports all accounts are reconciled and bills paid.

9. OPERATIONS REPORT

(See Attached)

Monthly Activity Report
Incident Run Log
Fire Prevention Report

10. PURCHASE AND SERVICE REQUESTS

Price quotes for new sign at Station 23A

-2 face sign, 1/4" board
-Bob Signs in Old Bridge
Total: \$525

Motion for Approval:

Motion: Les Barta

Second: Joel Kaplan

All In Favor: X Abstain: 0

11. CORRESPONDENCE

1) Law Enforcement Against Drugs (LEAD) letter of thanks and appreciation to department for providing firefighters and trucks to their field day. Personal thank you letter from children also received.

2) Letter from resident from B.L. Rooberg with a donation check for \$100

12. GENERAL BUSINESS

1) Monroe Twp. Engineer Mark Rasimowicz is present to examine future building addition to Station 23A. Commissioners discuss proposed outline of new addition. Mark Rasimowicz presented a 60x70 square foot building. However, the Commissioners request the proposed square footage of the new building to be increased and use more of the available lot depending on placement of the new building. Gerald Kaplan recommends a 90x100 sq. foot building. They would like to place the new building so existing parking lot will continue to exist. Les Barta requests separate parking access in order that the public is not driving on the firehouse apron. The question of a drive through bay was brought up but unfortunately, there may not be enough land for this design. The Commissioners are concerned about the traffic between the buses and the fire trucks as well. Les Barta is most concerned about firefighters not being forced to stand on Schoolhouse Road to guide fire trucks in and out of the station.

This project will move forward as soon as plans are approved. Board of Education and Station 23A require expansion. Mark Rasimowicz will draw up new plans with these proposed scenarios. The Board will need to confer with an architect. Mr. Schwartz recommends Mr. Cary Speigel of Spiegel Consultants LLC. They have worked previously with West Windsor Public Authority and the Plainsboro Library. An outline of his proposals will be provided to the Board in the near future.

Once plans are agreed upon a bond must be issued for title, a schematic budget will be detailed with approval from the finance board and then it must be put to a public vote. A special vote

before end of 2016 is required for the project to be added to 2017 budget. Les Barta will draw up timeline.

Motion to open discussion and begin process under Spiegel Proposal: (subject to meeting with Cary Spiegel \$16,500 Phase I)

Motion: Les Barta

Second: Joe Haff

All In Favor: X Abstain: 0

2)October 2016 Board of Fire Commissioners Meeting will take place on Monday, October 10th due to the observance of Yom Kippur. Posted to website.

3)Due to Chief Gasiorowski on sick leave as of August 3, 2016, Lt. Daly will be acting Chief/Administrator. He will return after 4-6 weeks.

13. CHAIRMAN TO OPEN THE MEETING TO THE PUBLIC

N/A

14. MOTION TO MOVE TO EXECUTIVE SESSION at 7:52pm

Motion: Les Barta

Second: Joel Kaplan

All In Favor X Abstain: 0

MOTION TO END EXECUTIVE SESSION at 7:54pm

Motion: Les Barta

Second: Joel Kaplan

ALL IN FAVOR: X ABSTAIN: 0

15. RECONVENE REGULAR PORTION OF MEETING at 7:54pm

16. MOTION TO ADJOURN AT 8:14 PM

MOTION: Les Barta

SECOND: Joe Haff

ALL IN FAVOR X ABSTAIN 0

The next scheduled Regular Meeting of the Monroe Township Fire District No. 3 Board of Fire Commissions will take place on **AUGUST 9, 2016 at 7:00 PM** in the Firehouse located at 16 Centre Drive, Monroe Township, NJ 08831.

Approved agendas, minutes and notices will be posted to the Monroe Township Fire District No. 3 Board of Fire Commissioners' website is www.mtfd3.com.

Respectfully submitted,

Board Secretary