

**MONROE TOWNSHIP FIRE DISTRICT NO. 3  
BOARD OF FIRE COMMISSIONERS  
MINUTES OF REGULAR MEETING  
TUESDAY, JANUARY 12, 2015  
16 CENTRE DRIVE**

**1. CALL TO ORDER**

Meeting called to order at 7:00pm

**2. SALUTE TO THE FLAG**

Performed.

**3. MOMENT OF SILENCE**

Observed.

**4. ANNOUNCEMENT**

The meeting is being held in accordance with the Open Public Meetings Act having been published in the newspaper, posted on the bulletin board in the Office of the Township Clerk and notices sent to those requesting such.

**5. ROLL CALL**

Commissioner Leslie Barta  
 Commissioner Joseph O. Haff  
 Commissioner Gerald Kaplan  
ABSENT\_ Commissioner Joel Kaplan  
 Commissioner Jim Fisher

**ALSO PRESENT:**

Board Accountant Joe Massoni

Board Attorney Robert Schwatz

**6. MOTION TO APPROVE THE MINUTES OF DECEMBER 8, 2015**

Motion\_\_\_Gerald Kaplan\_  
Second\_\_\_Jim Fisher\_\_\_  
All In Favor\_\_\_X\_\_\_Abstain\_\_0\_

**7. FINANCIAL REPORT FROM THE BOARD TREASURER**

Board Treasurer Joel Kaplan Absent

**8. REPORT FROM THE BOARD ACCOUNTANT**

Board Accountant Joe Massoni suggested a call for a Resolution to switch payroll services for 2016 to ADP to save money.

Motion: \_\_Les Barta\_\_\_  
Second:\_\_\_Joe Haff\_\_\_  
All In Favor:\_x\_\_\_ Abstain:\_0

2014 Audit ready for approval from the Board of Commissioners. Call to move forward to discuss 2016 Budget. Resolution to approve 2014 Audit: Signatures of Commissioners required. Commissioner Joe Haff will publish Synopsis of Audit in the newspaper.

Motion: \_\_Les Barta\_\_  
Second: \_\_Joe Haff\_\_  
All In Favor: \_\_X\_\_ Abstain: \_\_0\_\_

Resolution to adopt temporary 2016 budget. May use 14% of last year's appropriations. \$689,445 between January 1, 2016-March 31, 2016.

Motion: \_\_Les Barta\_\_  
Secon: \_\_Jim Fisher\_\_  
All Approve: \_\_x\_\_ Abstain: \_\_0\_\_

Resolution to Approve 2016 Budget

Motion: \_\_Les Barta\_\_  
Second: \_\_Jim Fisher\_\_  
All Approve: \_\_x\_\_ Abstain: \_\_0\_\_

Budget Revenue & Expenditures total: \$5,153,399.  
Amount raised by taxation total: \$4,991,899

***(Township of Monroe to vote on budget: February 20, 2016)***

## **9. OPERATIONS REPORT**

Monthly Activity Report (see attached)  
Inident Run Report (see attached)

## **10. PURCHASE AND SERVICE REQUESTS**

Station 23A window quotes – Chief obtained 2 quotes so far. He is seeking a 3<sup>rd</sup> one. Will update as information becomes available. Painting and carpet complete. NJ Dept of Labor came to verify prevailing wages were paid on carpet installation.

Commissioner Barta suggested replacing the sign at Station 23A due to wear.

## **11. CORRESPONDENCE**

N/A

## **12. GENERAL BUSINESS**

Swearing in of new firefighter **Kenneth Bartok** took place before Commissioners, Chief Gasiorowski, Board Accountant Massoni, Board Attorney Schwartz, family and friends.

FEMA – Diesel Exhaust System – no reply following letter from Board Attorney Mr. Schwartz

FEMA- Received 75% money due from Hurricane Sandy. Waiting on last 25%.

**13. CHAIRMAN TO OPEN THE MEETING TO THE PUBLIC**

N/A

**14. MOTION TO MOVE TO EXECUTIVE SESSION**

**8:00pm**

Motion: \_\_\_Gerald Kaplan

Second\_\_\_Les Barta

All In Favor \_x\_ Abstain: 0

**15. RECONVENE REGULAR PORTION OF MEETING 8:50pm**

**16. MOTION TO ADJOURN AT 9:00 PM**

MOTION: Les Barta

SECOND: Gerald Kaplan

ALL IN FAVOR \_X\_ ABSTAIN \_0\_

The next scheduled Regular Meeting of the Monroe Township Fire District No. 3 Board of Fire Commissions will take place on Tuesday, FEBRUARY 9, 2016 at 7:00 PM in the Firehouse located at 16 Centre Drive, Monroe Township, NJ 08831.

Approved agendas, minutes and notices will be posted to the Monroe Township Fire District No. 3 Board of Fire Commissioners' website is [www.mtfd3.com](http://www.mtfd3.com).

Respectfully submitted,

\_\_\_\_\_

Board Secretary