

**MONROE TOWNSHIP FIRE DISTRICT NO. 3  
BOARD OF FIRE COMMISSIONERS  
MINUTES OF REGULAR MEETING  
MONDAY, OCTOBER 10, 2016  
16 CENTRE DRIVE**

**1. CALL TO ORDER**

Meeting called to order at 7:06pm

**2. SALUTE TO THE FLAG**

Performed.

**3. MOMENT OF SILENCE**

Observed.

**4. ANNOUNCEMENT**

The meeting is being held in accordance with the Open Public Meetings Act having been published in the newspaper, posted on the bulletin board in the Office of the Township Clerk and notices sent to those requesting such.

**5. ROLL CALL**

Commissioner Leslie Barta  
 Commissioner Joseph O. Haff  
 Commissioner Gerald Kaplan  
 Commissioner Joel Kaplan  
 Commissioner Jim Fisher

**ALSO PRESENT:**

Board Attorney Robert Schwatz

**6. MOTION TO APPROVE THE MINUTES OF SEPTEMBER 13, 2016**

Motion: Joe Haff  
Second: Joel Kaplan  
All In Favor  Abstain

**7. FINANCIAL REPORT FROM THE BOARD TREASURER**

Commissioner Joel Kaplan reported Provident Bank balance of \$2,164,057.22

**MOTION:** Joe Haff  
**SECOND:** Gerald Kaplan  
**ALL IN FAVOR:** X **ABSTAIN:** 0

**8. REPORT FROM THE BOARD ACCOUNTANT**

Board Accountant absent.

**9. OPERATIONS REPORT**

(See Attached)  
Monthly Activity Report  
Incident Run Log

**10. PURCHASE AND SERVICE REQUESTS**

-FEMA still requesting return of funds awarded from Hurricane Sandy. Chief still trying to communicate with them to resolve issue.

-Fireman Steven Stashek requesting reimbursement of \$149 for damage to cell phone while acting as Lieutenant and on an official call to headquarters. Chief approves this request.

**Motion:** Gerald Kaplan  
**Second:** Joel Kaplan  
All In Favor: X Abstain: 0

**11. CORRESPONDENCE**

-\$50 and \$20 donations received for battery replacement assistance.

-Letter received from Township of New Brunswick, NJ regarding 11/11/2016 – Veterans Day, requesting trucks and volunteers to march in their parade. BOFC#3 approves a Tanker truck and 2 men.

**12. GENERAL BUSINESS**

-Chief obtained several architect quotes for work on expansion of Station 23A. The lowest quote came in from Studio 5A Architects Partnership LLC of \$101,500. Other quotes were almost double.

-The survey of the land is in the process.

-Mr. Schwartz questioned what to do with firehouse apparatus while work is being done. May be able to house it in the existing building while new one is being built and then knock down old building once new one is completed.

-The Mayor made Commissioners Joel Kaplan, Gerald Kaplan, and Chief Gasiorowski aware of the \$130M school referendum and how that will impact District #3.

**13. CHAIRMAN TO OPEN THE MEETING TO THE PUBLIC**

N/A

**14. MOTION TO MOVE TO EXECUTIVE SESSION at 7:30**

Motion: Gerald Kaplan  
Second: Joel Kaplan  
All In Favor  X  Abstain:  0

**MOTION TO END EXECUTIVE SESSION**

Motion: Joel Kaplan  
Second: Joe Haff  
ALL IN FAVOR:  X  ABSTAIN:  0

**15. RECONVENE REGULAR PORTION OF MEETING**

**16. MOTION TO ADJOURN AT 7:36pm**

MOTION: Joel Kaplan  
SECOND: Joe Haff  
ALL IN FAVOR   X   ABSTAIN   0  

The next scheduled Regular Meeting of the Monroe Township Fire District No. 3 Board of Fire Commissions will take place on Monday, **NOVEMBER 7, 2016 at 7:00 PM** in the Firehouse located at 16 Centre Drive, Monroe Township, NJ 08831.

Approved agendas, minutes and notices will be posted to the Monroe Township Fire District No. 3 Board of Fire Commissioners' website is [www.mtfd3.com](http://www.mtfd3.com).  
Respectfully submitted,

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Board Secretary