

**MONROE TOWNSHIP FIRE DISTRICT NO. 3  
BOARD OF FIRE COMMISSIONERS  
MINUTES OF REGULAR MEETING  
TUESDAY, MAY 10, 2016  
16 CENTRE DRIVE**

**1. CALL TO ORDER**

Meeting called to order at 7:09pm

**2. SALUTE TO THE FLAG**

Performed.

**3. MOMENT OF SILENCE**

Observed.

**4. ANNOUNCEMENT**

The meeting is being held in accordance with the Open Public Meetings Act having been published in the newspaper, posted on the bulletin board in the Office of the Township Clerk and notices sent to those requesting such.

**5. ROLL CALL**

Commissioner Leslie Barta  
 Commissioner Joseph O. Haff  
 Commissioner Gerald Kaplan  
 Commissioner Joel Kaplan  
 Commissioner Jim Fisher

**ALSO PRESENT:**

Board Attorney Robert Schwatz  
Board Accountant Joe Massoni

**6. MOTION TO APPROVE THE MINUTES OF APRIL 12, 2016**

Motion: Jim Fisher  
Second: Joel Kaplan  
All In Favor  Abstain

**7. FINANCIAL REPORT FROM THE BOARD TREASURER**

Commissioner Joel Kaplan reported \$1,229,292.67 all in Provident Bank

**MOTION:** Jim Fisher  
**SECOND:** Gerald Kaplan  
**ALL IN FAVOR:** X    **ABSTAIN:** 0

**8. REPORT FROM THE BOARD ACCOUNTANT**

Board Accountant reports all accounts are reconciled.

**9. OPERATIONS REPORT**

(See Attached)  
Monthly Activity Report  
Incident Run Log  
Fire Prevention Report

**10. PURCHASE AND SERVICE REQUESTS**

1)Mattresses to Station 23A & 23B need to be replaced. Chief got wholesale quotes for 14 at \$220/mattress (Simmons Beautyrest twin)  
2)Mattress covers, 14 at \$30/cover

**Total PO=\$3,500**

10 for Station 23B  
4 Station 23A

Motion: Joel Kaplan  
Second: Gerald Kaplan  
All In Favor:  X  Abstain:  0

-Gerald Kaplan suggests replacing filters. Chief invites him to inspections in May and June of Building and Apparatus.

**11. CORRESPONDENCE**

4/8/2016- FEMA closes out request after remaining \$13,562.31 is processed.

**12. GENERAL BUSINESS**

At family's request, Chief would like Honor Guard to honor Steve Gorbe, former member and volunteer, at funeral.

**13. CHAIRMAN TO OPEN THE MEETING TO THE PUBLIC**

N/A

**14. MOTION TO MOVE TO EXECUTIVE SESSION at 8:22pm**

Motion: Joel Kaplan  
Second: Gerald Kaplan  
All In Favor  X  Abstain:  0

**MOTION TO END EXECUTIVE SESSION at 8:28pm**

Motion: Gerald Kaplan  
Second: Joel Kaplan  
ALL IN FAVOR:  X  ABSTAIN:  0

**15. RECONVENE REGULAR PORTION OF MEETING at 8:28pm**

**16. MOTION TO ADJOURN AT 8:28 PM**

MOTION: Joel Kaplan  
SECOND: Gerald Kaplan  
ALL IN FAVOR   X   ABSTAIN   0  

The next scheduled Regular Meeting of the Monroe Township Fire District No. 3 Board of Fire Commissions will take place on **Tuesday, JUNE 14, 2016 at 7:00 PM** in the Firehouse located at 16 Centre Drive, Monroe Township, NJ 08831.

Approved agendas, minutes and notices will be posted to the Monroe Township Fire District No. 3 Board of Fire Commissioners' website is [www.mtfd3.com](http://www.mtfd3.com).

Respectfully submitted,

---

Board Secretary