

**MONROE TOWNSHIP FIRE DISTRICT NO. 3  
BOARD OF FIRE COMMISSIONERS  
MINUTES OF REGULAR MEETING  
TUESDAY, DECEMBER 8, 2015  
16 CENTRE DRIVE**

**1. CALL TO ORDER**

Meeting called to order at 7:20pm

**2. SALUTE TO THE FLAG**

Performed.

**3. MOMENT OF SILENCE**

Observed.

**4. ANNOUNCEMENT**

The meeting is being held in accordance with the Open Public Meetings Act having been published in the newspaper, posted on the bulletin board in the Office of the Township Clerk and notices sent to those requesting such.

**5. ROLL CALL**

Commissioner Leslie Barta  
 Commissioner Joseph O. Haff  
 Commissioner Gerald Kaplan  
 Commissioner Joel Kaplan  
 Absent Commissioner Jim Fisher

**ALSO PRESENT:**

Board Accountant Joe Massoni

Board Attorney Robert Schwatz

**6. MOTION TO APPROVE THE MINUTES OF NOVEMBER 10, 2015**

Motion \_\_\_ Joel Kaplan \_\_\_  
Second \_\_\_ Les Barta \_\_\_  
All In Favor \_\_\_X\_\_\_ Abstain \_\_\_0\_\_\_

**7. FINANCIAL REPORT FROM THE BOARD TREASURER**

Amount \$1,109,611.23 all in Provident Bank

**8. REPORT FROM THE BOARD ACCOUNTANT**

Board Accountant Joe Massoni presented 2016 Introduced and Approved Budget to Commissioners.

\$4,991,899 to be raised by taxation. \$161,500 Total Anticipated Revenue & Fund Balances Utilized. Total Budgeted Appropriations \$5,153,399. (See attached Budgeted Appropriations sheet)

2015 vs. 2016 budget increases: @\$82,000 paid department, health benefits increase @\$50,000, and @\$12,000 pension increase for total of @\$144,000.

- Commissioners increase of \$1,000/year
- Addition of Recording Secretary \$7,800
- Bonds \$3,500

- Operating Line Items for 2016 will be:
    - 2016 Ford Explorer to replace Crown Victoria: \$36,073
    - Communications decrease of: \$10,000
    - Twp. Radio Equipment over next 10 years totaling: \$240,000
- Budget will be up \$154,000, cap compliant  
\$56,000 offset due to ratables.

- Operating Line Transfer Items from budget year 2015: (see attached sheets)

-2014 Audit not ready, need to estimate, could not provide details.

-Paychecks charging \$700. Chief thinking about switching to ADP.

\*Any Capital Reserve money to be used, must be voted on by 12/31/2015 to be included in 2016 budget including the improvements Commissioners want for Station 23A.

## **9. OPERATIONS REPORT**

(See Attached)  
Monthly Activity Report

- Temple on Schoolhouse Road, installed new fire hydrant closer to road.

## **10. PURCHASE AND SERVICE REQUESTS**

Replacement Desk/Hutch for Station 23A. Cap of \$1,300

Motion: Les Barta  
Second: Gerald Kaplan  
All Approve: X Abstain: 0

## **11. CORRESPONDENCE**

-\$3,069 cost recovery check for in NJ Turnpike incident. Total for 2015: \$29,108.38

-\$350 check from Whittingham After Hours Club.

-\$130 total from various residents for battery replacement program.

## **12. GENERAL BUSINESS**

Future purchase brought up by Commissioner Les Barta:

- More armor/protection needed for emergency personnel closer to dangerous incidents under the Hartford Consensus II: a call to action in order to enhance survival from active shooter or intentional mass-casualty events.

-Repair to Station 23A – Sheetrock & spackle started. Carpet replacement will follow.

-Chief getting quotes for new generator maintenance for Station 23A. Corbin Electric's proposal \$492.20/year or \$935.18/2 years. Less expensive than current contract with Cooper Electric. Chief Gasiorowski recommends Corbin Electric 2-year contract. Falls under Maintenance & Operations.

-Quote for future window replacements for Station 23A.  
Tristate quotes 16 (36x36) windows for \$8,9025  
\$12,500 for siding

Bayer Ford 2016 Ford Explorer to replace 1999 Crown Victoria quote \$36,073 for January 2016. Must wait for February 2016 vote. Proposal falls under state contract

-\$145 dental bill for daughter of firefighter goes to NJ State. Child is @3 years old. Dental insurance not provided. Vote to grant funds to firefighter for this bill.

Motion: Les Barta  
Second: Joe Haff  
All Approve: X Abstain: 0

-Hiring of new firefighter, Kenneth Bartok. Candidate passed physical, background check. Start 1/1/2016. Swearing in next Board of Fire Commissioners meeting Tuesday, January 12, 2016.

Motion: Les Barta  
Second: Joel Kaplan  
All Approve: X Abstain: 0

-Chief Gasiorowski seeks grant for turnout gear. Choosing Firedecks over Morning Pride. Firedecks Company: 33 sets of gear for @\$89,000. Slightly cheaper than Morning Pride and easier to deal with.

Motion: Les Barta  
Second: Joel Kaplan  
All Approve: X Abstain: 0

### **13. CHAIRMAN TO OPEN THE MEETING TO THE PUBLIC**

N/A

### **14. MOTION TO MOVE TO EXECUTIVE SESSION**

**8:23pm**

Motion: \_\_\_ Joel Kaplan  
Second \_\_\_ Joe Haff  
All In Favor \_x\_ Abstain: 0

### **15. RECONVENE REGULAR PORTION OF MEETING 9:00pm**

**16. MOTION TO ADJOURN AT 9:00 PM**

MOTION: Joel Kaplan  
SECOND: Les Barta  
ALL IN FAVOR   X   ABSTAIN   0  

The next scheduled Regular Meeting of the Monroe Township Fire District No. 3 Board of Fire Commissions will take place on Tuesday, JANUARY 12, 2016 at 7:00 PM in the Firehouse located at 16 Centre Drive, Monroe Township, NJ 08831.

Approved agendas, minutes and notices will be posted to the Monroe Township Fire District No. 3 Board of Fire Commissioners' website is [www.mtfd3.com](http://www.mtfd3.com).

Respectfully submitted,

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Board Secretary