

**MONROE TOWNSHIP FIRE DISTRICT #3
BOARD OF FIRE COMMISSIONERS
MINUTES OF REORGANIZATION MEETING
TUESDAY MARCH 3, 2015**

1. CALL TO ORDER

The meeting was called to order at 7:02 by Commissioner Gerald Kaplan.

2. SALUTE TO THE FLAG

Performed

3. MOMENT OF SILENCE

Performed

4. ANNOUNCEMENT

The meeting is being held in accordance with the Open Meetings Act having been published in the newspaper, posted on the bulletin board in the Office of the Township Clerk and notices sent to those requesting such.

5. ROLL CALL AND SWEARING IN

6. ROLL CALL

_____ ----0---- Commissioner Leslie Barta
 ----x---- Commissioner Joseph O. Haff
 ----x---- Commissioner Gerald Kaplan
 ----x---- Commissioner Joel Kaplan
 ----0---- Commissioner James Fisher

Mr. Robert Schwartz performed the swearing in of the reelected commissioners Gerald Kaplan and Joel Kaplan.

7. NOMINATIONS FOR CHAIRMAN

Mr. Schwartz requested a nomination for Chairman of the Board.

Upon motion made by Joel Kaplan and seconded by Joe Haff, Gerald Kaplan was nominated as Chairman of the Board. With all in favor, the motion was carried unanimously.

8. RESULTS OF THE FEBRUARY 2015 FIRE DISTRICT ELECTION FOR COMMISSIONER AND THE 2015 FIRE BUDGET

Gerald Kaplan - 175 votes

Joel Kaplan - 174 votes

For passing the budget - 147 votes

Against passing the budget - 25 votes

9. NOMINATION FOR VICE CHAIRMAN

Upon motion by Joel Kaplan and seconded by Gerald Kaplan, Les Barta was nominated as Vice Chairman of the Board. With all in favor, the motion was carried unanimously.

10. NOMINATION FOR SECRETARY

Upon motion by Joel Kaplan and seconded by Gerald Kaplan, Joe Haff was nominated as Secretary of the Board. With all in favor, the motion was carried unanimously.

11. NOMINATION FOR ASSISTANT SECRETARY

Upon motion by Joel Kaplan and seconded by Joe Haff, Jim Fisher was nominated as Assistant Secretary of the Board. With all in favor, the motion was carried unanimously.

12. NOMINATION FOR TREASURER

Upon motion by Gerald Kaplan and seconded by Joe Haff, Joel Kaplan was nominated as Treasurer of the Board. With all in favor, the motion was carried unanimously.

13. NOMINATION FOR ASSISTANT TREASURER

This position was not appointed.

14. NOMINATION FOR TRI-DISTRICT LIASION

Upon motion by Joel Kaplan and seconded by Gerald Kaplan, Jim Fisher was nominated as Tri-District Liasion of the Board. With all in favor, the motion was carried unanimously.

15. NOMINATION FOR ATTORNEY FOR THE BOARD

Upon motion by Joe Haff and seconded by Joel Kaplan, Mr. Robert Schwartz was nominated as Board Attorney. With all in favor, the motion was carried unanimously.

16. NOMINATION FOR BOARD ACCOUNTANTS

Upon motion by Joel Kaplan and seconded by Gerald Kaplan, the firm of Feldman, Seblsky, and Massoni was nominated as Board Accountants. With all in favor, the motion was carried unanimously.

17. NOMINATION FOR BOARD AUDITORS

Upon motion by Joel Kaplan and seconded by Gerald Kaplan, the firm of Solitario and Tierney was nominated as Board Auditors. With all in favor, the motion was carried unanimously.

18. NOMINATION FOR BOARD HEALTH COORDINATOR

Upon motion by Joel Kaplan and seconded by Joe Haff, B. Gardner was nominated as Health Coordinator. With all in favor, the motion was carried unanimously.

19. NOMINATION FOR BOARD RECORDING SECRETARY

Due to budgetary restraints this position will remain unfilled.

20. DESIGNATION OF OFFICIAL BOARD NEWSPAPERS

Upon motion by Joe Haff and seconded by Joel Kaplan, The Cranbury Press and The Home News were designated as the official Board Newspapers.

21. DESIGNATION OF OFFICIAL DEPOSITORIES

Upon motion by Joe Haff and seconded by Joel Kaplan, the Provident Bank was designated as the official depository of monies and funds. With all in favor, the motion was carried unanimously.

22. DESIGNATION OF BOARD COMPENSATION

Upon motion made by Joe Haff and seconded by Joel Kaplan, the sum of \$5,000. Was authorized as compensation for the Commissioners. All approved by vote.

23. AUTHORIZATION FOR ACCOUNTS MAINTENANCE

Upon motion by Joe Haff and seconded by Gerald Kaplan, the authorization for the Board Treasurer and/or Asst. Board Treasurer to establish, close, and maintain accounts. Motion passed unanimously.

24. DESIGNATION OF POLLING PLACES

Upon motion by Joe Haff and seconded by Joel Kaplan, the following polling places were authorized by unanimous vote of the Commissioners: Rossmoor, Regency, Greenbriar/Whittingham, and the firehouse on Centre Drive.

25. DESIGNATION OF MONTHLY MEETINGS

Upon motion by Joe Haff and seconded by Joel Kaplan, the meetings of the board will be held on the second Tuesday of the month at 7 PM, with the exception of the Re-organization meeting which will be held on the first Tuesday of March.

26. AUTHORIZATION FOR TIMELY PAYMENTS

Upon motion by Joe Haff and seconded by Joel Kaplan of the need to authorize the Board Treasurer and/or the Board Asst. Treasurer to make timely payments. Unanimously approved.

27. COMPENSATION FOR BOARD ATTORNEY

Upon motion by Joe Haff and seconded by Joel Kaplan the sum of \$200. Per meeting and \$150. Per hour was established for Board Attorney. Unanimously approved.

28. COMPENSATION FOT BOARD AUDITOR

Upon motion by Joe Haff and seconded by Joel Kaplan, the yearly compensation for the board auditing firm was established at \$13,000. Unanimously approved.

29. COMPENSATION FOR BOARD ACCOUNTANT

Upon motion by Joe Haff and seconded by Joel Kaplan, compensation for the board accountant will be \$150. Per hour. Unanimously approved.

30. RESOLUTION FOR COLLECTION OF DISTRICT TAXES

Upon motion by Joe Haff and seconded by Joel Kaplan, for authorization to request the district taxes from the municipal tax collector. Unanimously approved.

31. RESOLUTION FOR FIXING CHARGES

Upon motion by Joel Kaplan and seconded by Joe Haff, the need for a resolution fixing the charges for mailing agenda and meeting notices and establishing fees for photo copies. Unanimously approved.

32. MOTION TO ADJOURN THE REORGANIZATION MEETING

Upon motion by Joe Haff and seconded by Gerald Kaplan to adjourn the reorganization meeting. Unanimously approved.

33. RECONVENING THE REGULAR BOARD MEETING

Reconvening the regular board meeting at 7:30 PM.

34. MOTION TO APPROVE THE MINUTES OF FEBRUARY 11, 2015 MEETING

Motion by Gerald Kaplan and seconded by Joel Kaplan to approve last months minutes. All approved.

35. FINANCIAL REPORT FROM THE BOARD TEASURER

Funds of \$929,431.38 in Provident Bank. Motion to approve by Joe Haff and seconded by Gerald Kaplan. All approved.

36. REPORT FROM THE BOARD ACCOUNTANT

All accounts reconciled. \$77,354.34 bills to be paid. May put some excess funds into money market.

37. OPERATIONS REPORT

Emergency repairs at 23A. Ceiling fan motor repair for \$2,800. Repair of circulating pump for \$575. Building maintenance contract for \$2,465. Motion to approve by Joe Haff, seconded by Joel Kaplan. All approved.

38. PURCHASE AND SERVICE REQUESTS

See above.

39. CORRESPONDENCE

None.

40. GENERAL BUSINESS

None.

41. CHAIRMAN OPEN THE MEETING TO THE PUBLIC

Mr. McClusky inquired as to why maintenance contract didn't cover Emergency Repairs. That's not specified in the contract. Mr.Kuhns objected to the designated polling places.

42. EXECUTIVE SESSION

No executive session.

43. MOTION TO ADJOURN THE MEETING

Motion to adjourn the meeting was proposed at 7:35 PM by Joel Kaplan with Gerald Kaplan seconding. All approved

The next scheduled regular meeting_of the Monroe Township Fire District No. 3 board of fire commissioners will take place on Tuesday, April 14, 2014 at 7 PM in the Firehouse located at 16 Centre Drive, Monroe Twp., NJ 08831.

Approved agendas, minutes and notices will be posted to the Monroe Township Fire District # 3 Board of Fire Commissioners website at www.mtfd3.com.

Respectfully submitted.

**Joe Haff _____
Board Secretary**