

**MONROE TOWNSHIP FIRE DISTRICT NO. 3
BOARD OF FIRE COMMISSIONERS
MINUTES OF REORGANIZATION MEETING
TUESDAY, MARCH 4, 2014
16 CENTRE DRIVE**

1. CALL TO ORDER

The meeting was called to order at 7:25 PM by Mr. Robert M. Schwartz.

2. SALUTE TO THE FLAG

Performed.

3. MOMENT OF SILENCE

Observed.

4. ANNOUNCEMENT

The meeting is being held in accordance with the Open Public Meetings Act having been published in the newspaper, posted on the bulletin board in the Office of the Township Clerk and notices sent to those requesting such.

5. ROLL CALL AND SWEARING IN

Mr. Robert Schwartz performed the swearing in of re-elected commissioners Les Barta and Joe Haff.

6. NOMINATIONS FOR CHAIRMAN

Mr. Schwartz requested a nomination for Chairman of the Board.

Upon motion made by Joel Kaplan and seconded by Jim Fisher, Gerald Kaplan was nominated as Chairman of the Board. With all in favor, the motion was carried unanimously.

ROLL CALL

----x----Commissioner Leslie Barta
----x----Commissioner Joseph O. Haff
----x----Commissioner Gerald Kaplan
----x----Commissioner Joel Kaplan
----x----Commissioner James Fisher

7. RESULTS OF THE FEBRUARY 2014 FIRE DISTRICT ELECTION

FOR COMMISSIONER

Les Barta - 128
Joe Haff -122
Raymond LeBrun (write in) 31
Steve Gorbe (write in) 2

For passing the Budget – 130
Against passing the budget – 61

8.NOMINATIONS FOR VICE CHAIRMAN

Mr. Schwartz requested a nomination for Vice Chairman of the Board

Upon motion by Joel Kaplan and seconded by Gerald Kaplan, Les Barta was nominated as Vice Chairman of the Board. With all in favor, the motion was carried unanimously.

9. NOMINATION FOR SECRETARY

Mr. Schwartz requested a nomination for Secretary of the Board.

Upon motion by Joel Kaplan and seconded by Gerald Kaplan, Joe Haff was nominated as Secretary of the Board. With all in favor, the motion was carried unanimously.

10. NOMINATION FOR ASSISTANT SECRETARY

This position was passed.

11. NOMINATION FOR TREASURER

Mr. Schwartz requested a nomination for Treasurer of the Board.

Upon motion by Gerald Kaplan and seconded by Jim Fisher, Joel Kaplan was nominated as Treasurer of the Board. With all in favor, the motion was carried unanimously.

12. NOMINATION FOR ASSISTANT TREASURER

This position was passed.

13. NOMINATION FOR TRI-DISTRICT LIASION

Mr.Schwartz requested a nomination for the position of Tri-District Liasion to the Board.

Upon motion by Joel Kaplan and seconded by Gerald Kaplan, Jim Fisher was nominated as Tri-District Liasion of the Board. With all in favor, the motion was carried unanimously.

14. BOARD ASSUMES CONTROL OF THE MEETING

Mr. Schwartz turned over the meeting to the Board. The Board of Fire Commissioners continued with the reorganization meeting.

ALSO PRESENT: Robert Schwartz, Joe Massoni, R. McCluskey, S Gorbe, and Chief Gasiorowski

15. NOMINATION-ATTORNEY

Upon motion by Les Barta and seconded by Joel Kaplan, Mr R Schwartz was nominated as Board Attorney. With all in favor, the motion was carried unanimously.

16 NOMINATION BOARD AUDITOR

Upon motion made by Joel Kaplan and seconded by Gerald Kaplan, the firm of Feldman, Seblusky, and Massoni was nominated as Board Auditors. With all in favor, the motion was carried unanimously.

17. NOMINATION – BOARD RECORDING SECRETARY

Due to budgetary restraints this position will remain unfilled.

18. DESIGNATION OF OFFICIAL BOARD NEWSPAPERS

Upon motion by Les Barta and seconded by Joel Kaplan, The Cranbury Press and The Home News were designated as the official Board Newspapers.

19. DESIGNATION OF OFFICIAL DEPOSITORIES

Upon motion made by Joe Haff and seconded by Gerald Kaplan, the Provident Bank was designated as the official depository of monies and funds.

20. DESIGNATION OF BOARD COMPENSATION

Upon motion made by Joel Kaplan and seconded by Jim Fisher, the sum of \$5,000. was authorized as compensation for the Commissioners. All approved.

21. AUTHORIZATION FOR ACCOUNTS MAINTENANCE

Upon motion by Les Barta and seconded by Joel Kaplan the authorization for the Board Treasurer and/or Asst. Board Treasurer to establish, close, and maintain accounts.

22. DESIGNATION OF POLLING PLACES

Upon motion by Les Barta and seconded by Jim Fisher the following polling places were authorized by unanimous vote of the commissioners: Rossmoor, Regency, Greenbriar/Whittingham and firehouse at Centre Drive.

23. DESIGNATION OF MONTHLY MEETINGS

Upon motion by Les Barta and seconded by Joe Haff the meetings of the board will be held on the second Tuesday of the month at 7 PM., with the exception of the Re-organization meeting which will be held on the first Tuesday of March.

24. AUTHORIZATION FOR TIMELY PAYMENTS

Upon motion by Les Barta and seconded by Joe Haff of the need to authorize the Board Treasurer and/or Board Asst Treasurer to make timely payments. Unanimously approved.

25. COMPENSATION FOR BOARD ATTORNEY

Upon motion by Joe Haff and seconded by Jim Fisher the sum of \$200. Per meeting and \$150. Per hour was established as compensation for board attorney. Unanimously approved.

26. COMPENSATION FOR BOARD AUDITOR

Upon motion by Joe Haff and seconded by Les Barta, compensation of \$150. Per hour was designated for the board auditor. Unanimously approved.

27. RESOLUTION FOR COLLECTION OF DISTRICT TAXES

Upon motion by Les Barta and seconded by Joe Haff for authorization to request the district taxes from the municipal tax collector. Unanimously approved.

28. RESOLUTION FOR FIXING CHARGES

Upon motion by Joel ,Kaplan and seconded by Les Barta need a resolution fixing the charges for mailing agenda and meeting notices and establishing fees for photo copies. Unanimously approved.

29. MOTION TO CONVENE THE REORGANIZATION

Upon motion by Les Barta and seconded by Jim Fisher to adjourn the meeting and was passed unanimously.

30. RECONVENING REGULAR BOARD MEETING

31. MOTION TO APPROVE THE MINUTES FEBRUARY 11, 2014

Motion by Jim Fisher, seconded by Joe Haff, all approved.

32. FINANCIAL REPORT FROM THE BOARD TREASURER

\$622,147.52 all in Provident Bank. Motion to approve by Joe Haff seconded by Jim Fisher, all approved.

33. REPORT FROM THE BOARD AUDITOR

All accounts reconciled. Tax checks to be received this week. Still looking for bookkeeper.

34. OPERATIONS REPORT

See attached. Letter from the City of Trenton for our response to an emergency from multiple fires there. 31 other districts also responded and were hampered by the freezing conditions. We were the first company there. Mold issue- waiting on last bid. Concrete work in 23A will commence as soon as the weather permits.

35. PURCHASE AND SERVICE REQUESTS

No requests.

36. CORRESPONDENCE

None.

37. GENERAL BUSINESS

Union contract. Not sure what the holdup is. We had no new issues. Question on seniority issue still waiting on union response.

38. CHAIRMAN TO OPEN THE MEETING TO THE PUBLIC

Steve Gorbe asked why does the district have to pay for the hydrant issue? The township refuses to pay and places it on the fire district budget.

39. MOTION TO MOVE TO EXECUTIVE SESSION

No executive session.

40. MOTION TO ADJOURN AT 8:55 PM

MOTION – Joel Kaplan
SECOND – Jim Fisher
ALL IN FAVOR X ABSTAIN 0

The next scheduled Regular Meeting of the Monroe Township Fire District No. 3 Board of Fire Commissioners will take place on Tuesday, April 8, 2014 at 7:00 PM in the Firehouse located at 16 Centre Drive, Monroe Township, NJ 08831.

Approved agendas, minutes and notices will be posted to the Monroe Township Fire District No. 3 Board of Fire Commissioners' website is www.mtfd3.com.

Respectfully submitted,

_Joe Haff_____

Board Secretary